

Knowledgebase > SalesPad > Purchasing > Vendor Items

Vendor Items

Megan De Freitas - 2024-11-22 - Purchasing

Overview

Beginning in version 4.0.1169, users can search for vendor items in Inventory Lookup, on the Vendor Items tab.

Note: In the Security Editor, Inventory Lookup > *Can Access Vendor Items* and Sales Inventory Lookup > *Can Access Vendor Items* must both be set to True to search vendor items from the Inventory Lookup module and the Inventory Lookup screen on a sales document/item configuration, respectively. (Refer to: <u>Inventory Lookup</u>):

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ilesPad Today		Sales Batch Processing	Sales Transfers Search Search	hase Order Search hasing Advisor ordered Items Purchasing		Sales Analysis S S		
Inventory Lookup								
Close Search Options earch By Image: Close								
tem Number	Vendor ID	Vend Item Number	Vend Item Descr	Vendor Name	Item Vend	Qty On Order	Qty Drop Ship	
CCS-CRD-12WH	ELECTRON0001	CORD12WH	Phone Cord - 12 White	Electronic Services	1	0	0	
CCS-CRD-12WH	ELECTRON0001 ADVANCED0001	CORD 12WH CRD-12WH	Phone Cord - 12 White Phone Cord - 12' White	Electronic Services Advanced Office Systems	1	0	0	
CCS-CRD-12WH					1 1 2		0	
	ADVANCED0001	CRD-12WH	Phone Cord - 12' White	Advanced Office Systems	57 - ST	6	0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-25BK	ADVANCED0001 ATTRACTI00001	CRD-12WH Cord-12	Phone Cord - 12' White Phone Cord - 12' White	Advanced Office Systems Attractive Telephone Co.	2	6 0	0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-25BK CCS-CRD-25BK	ADVANCED0001 ATTRACTI00001 ELECTRON0001	CRD-12WH Cord-12 CORD25BK	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white	Advanced Office Systems Attractive Telephone Co. Electronic Services	2	6 0	0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-25BK CCS-CRD-25BK CCS-HDS-1EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 COMVEXIN0001	CRD-12WH Cord-12 CORD25BK	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc.	2 1 2	6 0 0	0 0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-258K CCS-CRD-258K CCS-HDS-1EAR CCS-HDS-1EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 COMVEXIN0001 ELECTRON0001	CRD-12WH Cord-12 CORD25BK 25CORD	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white Phone Cord - 25' Black	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc. Electronic Services	2 1 2 1	6 0 0 0	0 0 0 0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-25BK CCS-CRD-25BK CCS-CRD-25BK CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-1EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 COMVEXIN0001 ELECTRON0001 ALLENSON0001	CRD-12WH Cord-12 CORD25BK 25CORD HDSTONE	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white Phone Cord - 25' Black Headset-Single Ear	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc. Electronic Services Allenson Properties	2 1 2 1 2 2	6 0 0 0 0	0 0 0 0 0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-258K CCS-CRD-258K CCS-CRD-258K CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-2EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 COMVEXIN0001 ELECTRON0001 ALLENSON0001 COMVEXIN0001	CRD-12WH Cord-12 CORD25BK 25CORD HDSTONE HDSTONE	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white Phone Cord - 25' Black Headset-Single Ear Headset-Single Ear	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc. Electronic Services Allenson Properties ComVex, Inc.	2 1 2 1 2 2 2	6 0 0 0 0 0	0 0 0 0 0 0 0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-258K CCS-CRD-258K CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-2EAR CCS-HDS-2EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 COMVEXIN0001 ELECTRON0001 ALLENSON0001 COMVEXIN0001 ELECTRON0001	CRD-12WH Cord-12 CORD25BK 2SCORD HDSTONE HDSTONE HDST-SINGLE HDSTDUAL	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white Phone Cord - 25' Black Headset-Single Ear Headset-Single Ear Dual Ear Headset	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc. Electronic Services Allenson Properties ComVex, Inc. Electronic Services	2 1 2 1 2 2 2 1	6 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	
CCS-CRD-12WH CCS-CRD-12WH CCS-CRD-25BK CCS-CRD-25BK CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-1EAR CCS-HDS-2EAR CCS-HDS-2EAR CCS-HDS-2EAR CCS-HDS-2EAR	ADVANCED0001 ATTRACTI00001 ELECTRON0001 ELECTRON0001 ELECTRON0001 COMVEXIN0001 ELECTRON0001 ELECTRON0001 ATTRACTI00001	CRD-12WH Cord-12 CORD25BK 2SCORD HDSTONE HDSTONE HDSTSINGLE HDSTDUAL HDST-Dual	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' white Phone Cord - 25' Black Headset-Single Ear Headset-Single Ear Dual Ear Headset Headset - Dual Ear Headset - Dual Ear	Advanced Office Systems Attractive Telephone Co. Biectronic Services ComVex, Inc. Biectronic Services Allenson Properties ComVex, Inc. Biectronic Services Attractive Telephone Co.	2 1 2 1 2 2 2 1 1 1	6 0 0 0 0 0 0 0 0 10	0 0 0 0 0 0 0 0 0 0 0	
CCS-CRD-12WH	ADVANCED0001 ATTRACTI00001 ELECTRON0001 ELECTRON0001 ALLENSON0001 ALLENSON0001 ELECTRON0001 ATTRACTI00001 ELECTRON0001 ELECTRON0001	CRD-12WH Cord-12 CORD 25BK 2SCORD HDSTONE HDST-SINGLE HDST-DUAL HDST-DUAL SHLDRBK	Phone Cord - 12' White Phone Cord - 12' White Phone Cord - 25' White Phone Cord - 25' Black Headset-Single Ear Headset-Single Ear Dual Ear Headset Headset - Dual Ear Shoulder Rest Black	Advanced Office Systems Attractive Telephone Co. Electronic Services ComVex, Inc. Electronic Services Allenson Properties ComVex, Inc. Electronic Services Attractive Telephone Co. Electronic Services	2 1 2 1 2 2 2 1 1 1 1 1	6 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	

An item can be searched by its inventory item number/description or the vendor item number/description.

Note: Vendor items are added via the Item Maintenance screen (Refer to: <u>Item</u> <u>Maintenance</u>)

VENDOR ITEM CONVERSION

From the sales document entry screen, users may enter a vendor item number instead of the actual (inventory) item number.

In the module, if *Enable Item Barcode Conversion* is set to True, and the stored procedure has not been modified (refer to: <u>Enable Item Barcode Conversion</u> article), the vendor number will automatically be replaced by the actual (inventory) item number:

If *Enable Item Barcode Conversion* is set to False and a vendor number is entered, the Inventory Lookup screen will pop up, where the user can select the item from the Vendor Items tab:

Item Search						
Search Criteria				Search Options		
Item: PA	NEL		▼ Search	Match Beginning		
Description:	•	Warehouse: WAREHOUSE	•	Search Previously Purchased Search 3rd Party Ite		/ Items
			Search Customer Items	Search Vendor I	Search Vendor Items	
Inventory I	tems (0 items found)	3rd Party Items (0 items	found) Customer Items V	endor Items (1 items found)		
Inventory I	tems (0 items found) Vendor ID	3rd Party Items (0 items Vend Item Number	found) Customer Items V Vend Item Descr	endor Items (1 items found) Vendor Name Item Ve	ndor Qty On Order	Qty Drop Shippe