



Using Report Designer For Quick Reports

Megan De Freitas - 2025-06-11 - Reporting

SalesPad's Report Designer can be used to create a custom printed report to go along with any Quick Reports.

1. In the Quick Report file, add the following tag to the top line of the report (after the xml version line):

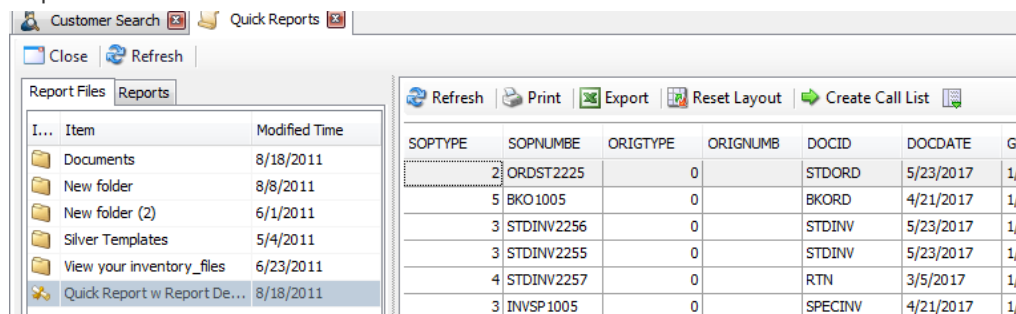
DevExpress="Quick Report w Report Designer.repx"

(Between the quotes should be the proper title of *your* Quick Report with Report Designer.) Here is a sample of the entire xml line:

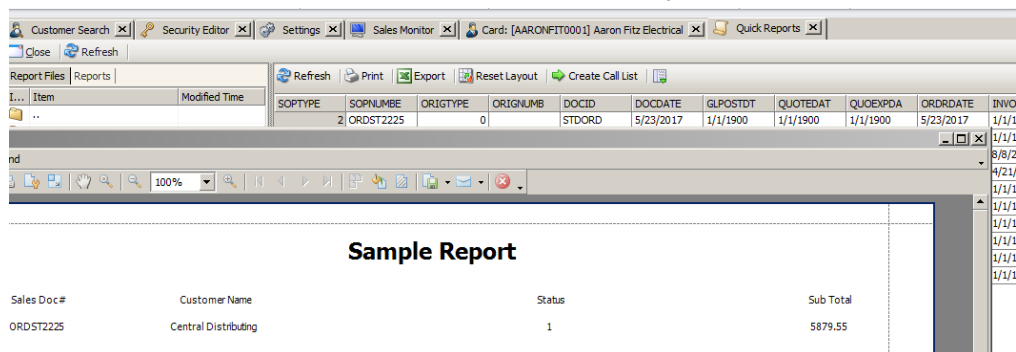
Note: This is going to be the Report Designer file and should be stored in the same path as your Quick Report.

2. In the Quick Reports module, load the Quick Report in the Report Files tab

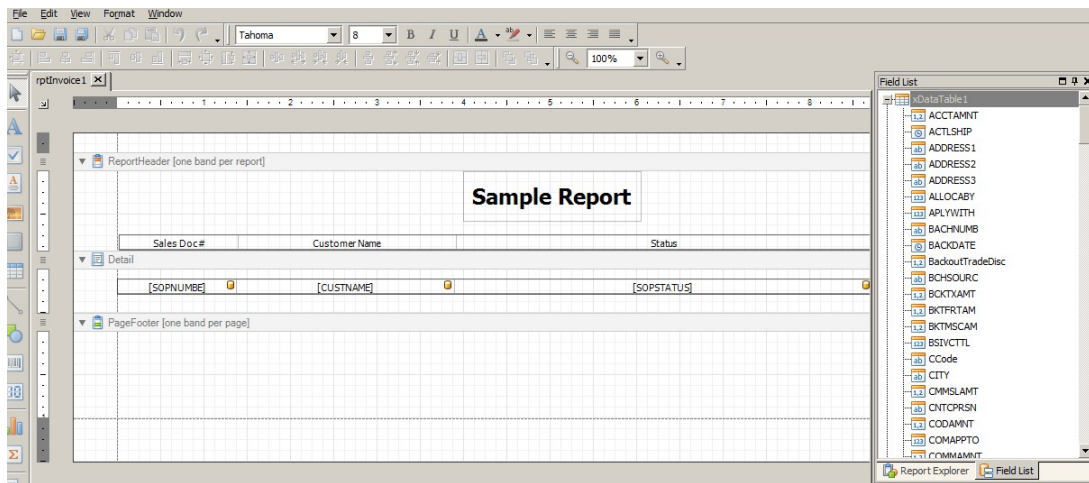
Note: This will *not* work if you try to load from the Reports tab.) It will look for the .repx file



3. When the file is found, click **Print**. The data from the report will load:



4. To modify this report, return to the Quick Reports module and right-click on the **Print** button. As long as the report .repx file is found, The **Report Designer** will open and all fields from the quick report data will be available:



(Refer to the SalesPad [Reports](#) document for information on using the Report Designer)