



## User Field Hyperlinks Item Number Generation Feature

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### Overview

The following instructions are to set up user field hyperlinks to automatically generate item number URLs so users can access the product page on your company website for any item in your inventory in SalesPad's Inventory Lookup.

**Note:** You must have pages on your website with URLs containing your products' individual item numbers, such as <http://www.yoursite.com/products/ITEM123> or <http://www.yoursite.com/ITEM123.html>.

### CREATE THE UDF:

1. In the **User Field Editor**, create the field to be linked on the **Item Master** Bus. Object as seen below (Refer to the SalesPad [User Defined Fields](#) document for more information on creating user defined fields and adding them to the SalesPad layout.)

In the example, the user defined field is called xWebsite:

The screenshot shows the 'User Field Editor' window. On the left, the 'Bus. Objects' list has 'Item Master' selected. The 'User Fields' table shows a new field 'xWebsite' with sequence number 0 and a 'Disabled' checkbox. The 'Field Properties' panel on the right is configured as follows:

|                |  |
|----------------|--|
| Table Name:    | Item Master  |
| Field Name:    | xWebsite   |
| Map To:        | [Dropdown]   |
| Screen Label:  | Product Page Link  |
| Field Type:    | Text   |
| Length:        | 1000   |
| Default Value: | 'http://www.salespad.net/products/<SalesPad.B  |
| Value Options: | [Dropdown]   |
| Options:       | <input type="checkbox"/> Field is Read Only<br><input type="checkbox"/> Field is a File Attachment<br><input type="checkbox"/> Field is a Customer Lookup<br><input checked="" type="checkbox"/> Field is a Hyperlink<br><input type="checkbox"/> Field is Required (Returns Only)<br><input type="checkbox"/> Field is Rich Text Memo<br>Customer Class Lookup [Dropdown]<br><input type="checkbox"/> Field is an Image |
| Quick Report:  | [Dropdown]   |

1. Specify the **Screen Label**, **Field Type** (Text), and **Length** (at least long enough to fit each product URL), and be sure to check the **Field is a Hyperlink** checkbox under **Options**
2. In the **Default Value** (renamed Blank Value in later versions – refer to the SalesPad User Defined Fields document for details), enter the website URL with the Item Number merge field where the item number should go, as seen below (with single quotes):

'http://yoursite.com/'

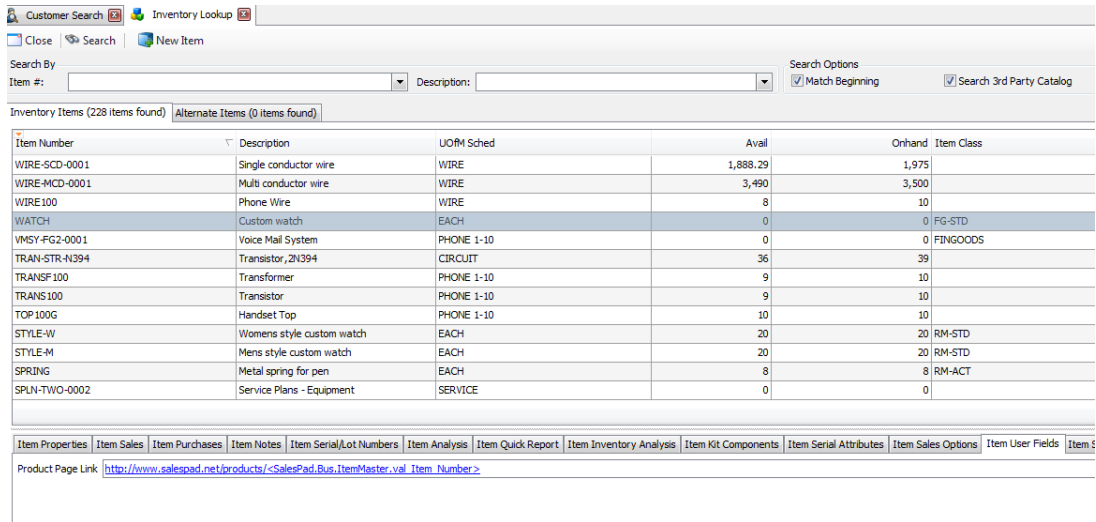
or 'http://yoursite.com/.html' etc.

The dynamic code will replace with the item number, resulting in a link such as:

'http://yoursite.com/ITEM123

## USE

After the user defined field is properly configured, product links will be visible on the **Item User Fields** tab of each item in **Inventory Lookup (Modules > Inventory Lookup > search for and select an item > Item User Fields tab)**:



The screenshot shows the 'Inventory Lookup' window with search filters and a table of results. The table has the following columns: Item Number, Description, UoM Sched, Avail, Onhand, and Item Class. Below the table is a navigation bar with tabs for 'Item Properties', 'Item Sales', 'Item Purchases', 'Item Notes', 'Item Serial/Lot Numbers', 'Item Analysis', 'Item Quick Report', 'Item Inventory Analysis', 'Item Kit Components', 'Item Serial Attributes', 'Item Sales Options', 'Item User Fields', and 'Item S...'. A 'Product Page Link' is shown at the bottom with a URL template: <http://www.salespad.net/products/<SalesPad.Bus.ItemMaster.val.Item.Number>>.

| Item Number   | Description               | UoM Sched  | Avail    | Onhand | Item Class |
|---------------|---------------------------|------------|----------|--------|------------|
| WIRE-SCD-0001 | Single conductor wire     | WIRE       | 1,888.29 | 1,975  |            |
| WIRE-MCD-0001 | Multi conductor wire      | WIRE       | 3,490    | 3,500  |            |
| WIRE100       | Phone Wire                | WIRE       | 8        | 10     |            |
| WATCH         | Custom watch              | EACH       | 0        | 0      | FG-STD     |
| VMSY-FG2-0001 | Voice Mail System         | PHONE 1-10 | 0        | 0      | FIGOODS    |
| TRAN-STR-N394 | Transistor,2N394          | CIRCUIT    | 36       | 39     |            |
| TRANSF100     | Transformer               | PHONE 1-10 | 9        | 10     |            |
| TRANS100      | Transistor                | PHONE 1-10 | 9        | 10     |            |
| TOP100G       | Handset Top               | PHONE 1-10 | 10       | 10     |            |
| STYLE-W       | Womens style custom watch | EACH       | 20       | 20     | RM-STD     |
| STYLE-M       | Mens style custom watch   | EACH       | 20       | 20     | RM-STD     |
| SPRING        | Metal spring for pen      | EACH       | 8        | 8      | RM-ACT     |
| SPLN-TWO-0002 | Service Plans - Equipment | SERVICE    | 0        | 0      |            |

You will be able to click the link to access any item's page.

**Note:** The link will first appear with the default value, but will change to the individual link after the first time you click on it. **If you make a change to the URL (Default Value) entered in the User Field Editor, the changes will only go into effect for hyperlinks that have *not* already been clicked on.** To update pre-existing hyperlinks, you may need to delete the "xWebsite" user defined field and recreate it.