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Text Message Reminders

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Overview

SalesPad can send text message reminders using the Smart Printing functionality. To send text reminders, the user will need to sign up for a new or use an existing service provider.

Supported Service Providers

SalesPad supports Data24-7 and Twilio services for sending text messages. These services charge a small fee for each text and the fee varies based on the service used.

-Data24-7

<https://www.data24-7.com>

Data24-7 is a lookup service. SalesPad will query the Data24-7 service that will return the email address of a mobile phone number to which a text message will be sent. After a successful lookup, email is used to actually send the text message. Please note that Data24-7 lookup rates might be cheaper than other services, but text message is limited to 160 characters and an SMTP email account is required to actually send the message.

-Twilio

<https://www.twilio.com>

Twilio has more features and sends text messages to a mobile phone number directly. There is no 160-character limit, but the fee per text message may be greater than Data24-7.

Settings

Settings	
Close Save Export Settings Import Settings	
Filter: text reminder	
2	
Text Reminders	
Service Provider	Twilio
Text Reminders - Data24-7	
Data24-7 Password	*****
Data24-7 Username	sinisam
Text Reminders - Twilio	
Twilio Account SID	ACb4096719be541e4a33aa7775413b262d
Twilio Authentication Token	*****
Twilio From Phone Number	+16162025564

Service Provider - Service to be used when sending text message reminders. Current options are Data24-7 and Twilio. Data24-7 Password - Password used to log in to the www.data24-7.com service. Data24-7 Username - Username used to log in to the www.data24-7.com service.

Twilio Account SID - Account SID provided by Twilio that is required to communicate with Twilio API. Twilio Authentication Token - Token provided by Twilio that is required to communicate with Twilio API.

Twilio From Phone Number - Phone number from which text messages will be sent. It needs to be entered in the exact format provided by Twilio, usually +CountryCode AreaCode PhoneNumber (no spaces).

Note: If you decide to use Data24-7 to send text messages, you will need to configure SMTP email as well. Please see SalesPad email documentation for more information.

Settings

Close Save Export Settings Import Settings

Filter: *email confirmation

Sales Email Confirmation

1) Email Server hostname or IP address.	smtp.gmail.com
2) SMTP User	user@salespad.net
3) SMTP Password	*****
4) SMTP Port	587
5) Enable SMTP over SSL or TLS	True
Email To Fax Format String	

Email Template Editor

Email Template Editor is used to compose custom text messages. To start the Email Template Editor, please go to Modules -> Setup/Utilities -> Email Template Editor. Please refer to [Email Templates](#) on how to use it.

Email Template Editor

Close Save

Templates

Add Delete Rename

Template Type	Template Name
SALES_DOCUMENT	APL
SALES_DOCUMENT	CAC
SALES_DOCUMENT	SER
SALES_DOCUMENT	Default

Merge Field Options

Insert Sales Document Merge Field

This is a sample text message.

Note: Certain service providers, such as Data24-7, have a limit on how long a text message can be. Email Template Editor will not place restriction on the message length, but if the message exceeds the number characters that is supported, then the text message may get truncated.

Smart Printing Maintenance

To access Smart Printing Maintenance, go to Modules -> Setup/Utilities -> Smart Printing Maintenance. Text reminder settings are highlighted in red. You may need to set additional settings, such as printer name and report name, but these settings do not affect text reminders. If you do not see the options below, you may need to add them to the grid by right- clicking the grid header and selecting Column Chooser.

Smart Printing Maintenance

Close Save

Add Delete Copy Import Export

Sales Doc Type	Sales Doc ID	Warehouse	Queue	Sales Person ID	System User	Report	Printer	Copies	Preview	Email Billing	Email Shipping	Email Sales Rep	Email Current User	Email Template	Phone To Text	Do Not Text LDP	Text Successful LDP
ORDER	WMSORDER	(45)	(45)	(45)	(45)	Recher & Berger PC...	(none)	1						APL	Billing Phone 1	ADO_Note_Text	XTest_Successful

ies Rep	Email Current User	Email Template	Phone To Text	Do Not Text UDF	Text Successful UDF
<input type="checkbox"/>	<input type="checkbox"/>	APL	Billing Phone 1	xDo_Not_Text	xText_Successful

Email Template - Email template, created in Email Template Editor, to be used for generating text messages. If left blank, empty text messages will be sent.

Phone To Text - Billing or shipping phone number to which the text reminder will be sent. This field is required.

Do Not Text UDF - Boolean user field on the sales document that controls whether text reminder should be sent or not.

Text Successful UDF - Boolean user field on the sales document that is set to true if the text reminder was sent successfully.

Usage

Text reminders are sent from the Smart Printing plugin as sales documents are forwarded through the workflow. To access the Workflow Setup, go to Modules -> Setup/Utilities -> Workflow Setup. Choose Smart Printing from the Plugin dropdown and save your changes.

Workflow Setup
Close
Save
Export Workflow
Import Workflow

Sales Document Types
Select a doc. type to configure its workflow...

Doc. Type	Doc. ID
BACKORDER	BKORD
INVOICE	CAINV
INVOICE	FULORD
INVOICE	POSINV
INVOICE	RMAINV
INVOICE	SERVINV
INVOICE	SPECINV
INVOICE	STDINV *
INVOICE	SVCZERO
ORDER	BLKORD
ORDER	DCORDER *
ORDER	ORDMAN
ORDER	PHNORD
ORDER	REPOR

Workflow Queues
New Queue
Delete Selected Queues
Resequence Queues

Seq	Queue	Button Caption	Print?	Plugin
10	ORDER	Forward	<input type="checkbox"/>	
20	EXPEDITE+		<input type="checkbox"/>	Smart Printing
30	EXPEDITE	Send To Warehouse	<input type="checkbox"/>	
40	AR REVIEW	Send To Warehouse	<input type="checkbox"/>	
50	FUTURE SHIPMENT	Forward	<input type="checkbox"/>	
60	BACKORDER	Fulfill Order	<input type="checkbox"/>	
70	RDY TO PICK+		<input type="checkbox"/>	Smart Printing
80	RDY TO PICK	Send To Warehouse	<input type="checkbox"/>	
90	PTGP_FULFILL		<input type="checkbox"/>	
100	RDY TO INVOICE		<input type="checkbox"/>	