



[Knowledgebase](#) > [Settings](#) > [Tax Agencies](#)

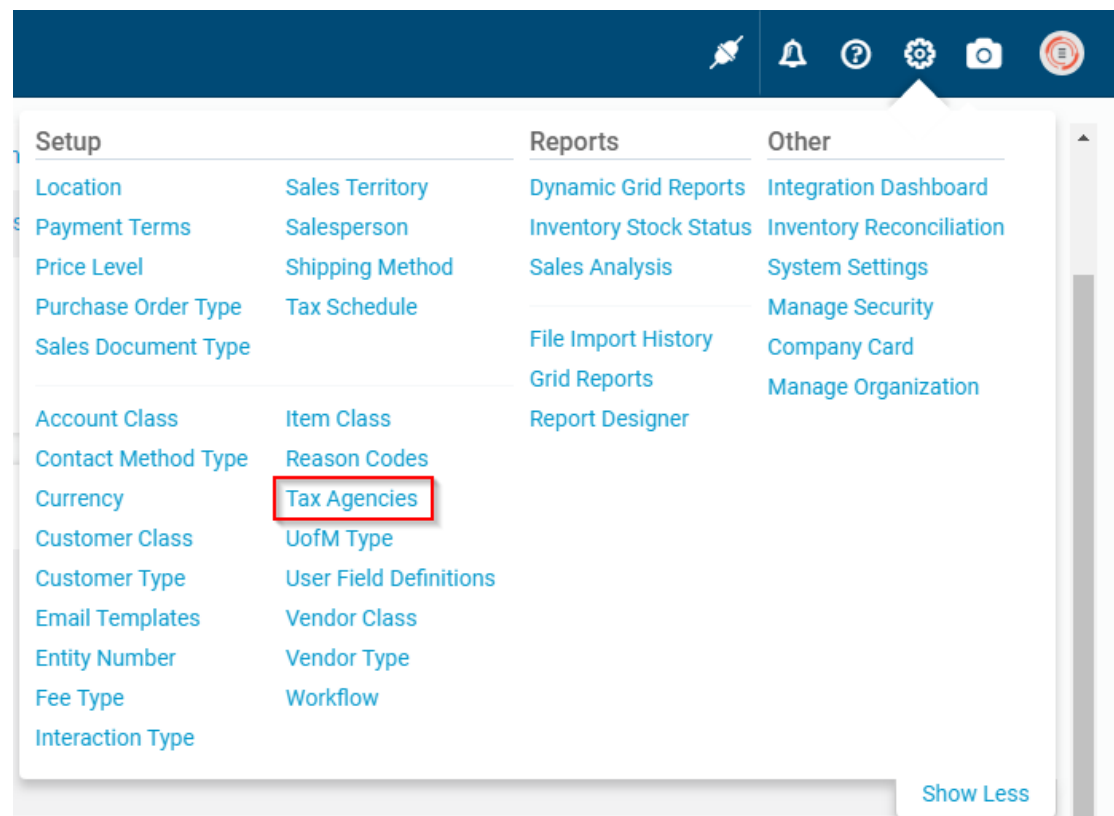
Tax Agencies

Cavallo IT - 2025-08-06 - [Settings](#)

Overview

Tax Agencies are the entities to which you owe taxes on your transactions. Tax Agencies are assigned to [Tax Codes](#) in SalesPad Cloud.

To get started, select **Tax Agencies** from the Settings menu.



To create a Tax Agency, click the **Create Tax Agency** button in the upper left-hand corner of the screen.

Tax Agency Setup

Create Tax Agency

Tax Agency Name

State of Michigan

Tax Agency Setup

Active Inactive

State of Michigan

The Create Tax Agency drawer will appear. Give your Tax Agency a name and click **Save** to close the drawer.

To set a Tax Agency as Inactive, you need to make that change in your QuickBooks Online account.