



## Special Pricing Maintenance

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### Overview

This module allows for maintaining customer special pricing, provided a customer already has existing special pricing. Existing special pricing appears on the Special Pricing tab on the Customer card. Within Special Pricing Maintenance, item prices can be updated, and special pricing lines can be deleted. Pricing can be updated across all customers that have existing pricing, or they can be updated on a per customer basis.

### Use

Search for an item to see which customers have special pricing for this item. All customers with existing special pricing for this item will appear in the grid results.

Item Number	Customer Num	UORM	Begin Date	End Date	Discount %	New Disc. %	Price	New Price	Item Description	Customer Class
HD-20	AARONFIT0001	CASE	8/27/2018	8/28/2019	0.00		500.00	450.00	20 Gig Hard Dr...	USA-ILMO-T1
HD-20	AARONFIT0001	EACH	8/27/2018	8/28/2019	0.00		50.00	47.95	20 Gig Hard Dr...	USA-ILMO-T1

After searching for an item, the new price can either be typed manually in the Price field, or a new price can be applied using the New Disc. % field. Pricing can be changed across multiple customers from the Update Options pane.

Update Options

New Price %

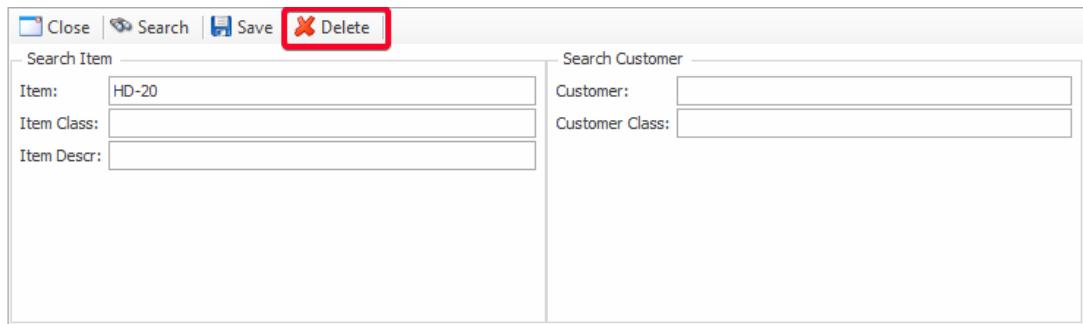
New Disc. %

End Date:  ▼

Selected Items Only

Clicking the **Calculate** button will display an updated price in the New Price column without committing the change, and clicking the **Apply** button will instantly save the new price. If the Selected Items Only box is unchecked, clicking on Calculate or Apply will affect all results in the grid. If this box is checked, only the selected row will be changed when clicking on Calculate or Apply.

To delete Special Pricing lines, click on the **Delete** button.



The screenshot shows a software window with a menu bar at the top containing 'Close', 'Search', 'Save', and 'Delete'. The 'Delete' button is highlighted with a red rectangular box. Below the menu bar, there are two search sections: 'Search Item' and 'Search Customer'. The 'Search Item' section has three input fields: 'Item:' with the value 'HD-20', 'Item Class:', and 'Item Descr:'. The 'Search Customer' section has two input fields: 'Customer:' and 'Customer Class:'.

**Note:** If the Selected Items Only box is unchecked, clicking the Delete button will delete *all* Special Pricing lines displayed in the Results grid.

#### **Security**

*Special Pricing Maintenance* - Allows users to access the module to make changes to existing Special Pricing.