



## Special Pricing Maintenance

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### Overview

This module allows for maintaining customer special pricing, provided a customer already has existing special pricing. Existing special pricing appears on the Special Pricing tab on the Customer card. Within Special Pricing Maintenance, item prices can be updated, and special pricing lines can be deleted. Pricing can be updated across all customers that have existing pricing, or they can be updated on a per customer basis.

### Use

Search for an item to see which customers have special pricing for this item. All customers with existing special pricing for this item will appear in the grid results.

| Item Number | Customer Num | UOR# | Begin Date | End Date  | Discount % | New Disc. % | Price  | New Price | Item Description  | Customer Class |
|-------------|--------------|------|------------|-----------|------------|-------------|--------|-----------|-------------------|----------------|
| HD-20       | AARONFIT0001 | CASE | 8/27/2018  | 8/28/2019 | 0.00       |             | 500.00 | 450.00    | 20 Gig Hard Dr... | USA-ILMO-T1    |
| HD-20       | AARONFIT0001 | EACH | 8/27/2018  | 8/28/2019 | 0.00       |             | 50.00  | 47.95     | 20 Gig Hard Dr... | USA-ILMO-T1    |

After searching for an item, the new price can either be typed manually in the Price field, or a new price can be applied using the New Disc. % field. Pricing can be changed across multiple customers from the Update Options pane.

Update Options

New Price %

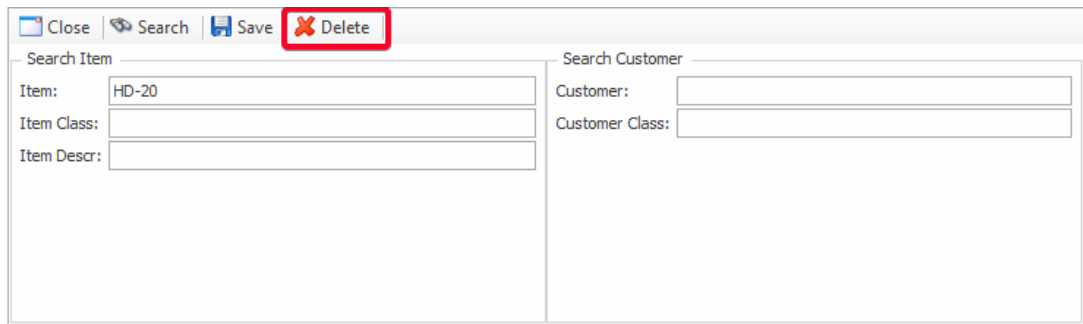
New Disc. %

End Date:  ▼

☐ Selected Items Only

Clicking the **Calculate** button will display an updated price in the New Price column without committing the change, and clicking the **Apply** button will instantly save the new price. If the Selected Items Only box is unchecked, clicking on Calculate or Apply will affect all results in the grid. If this box is checked, only the selected row will be changed when clicking on Calculate or Apply.

To delete Special Pricing lines, click on the **Delete** button.



The screenshot shows a software interface for Special Pricing Maintenance. At the top, there is a menu bar with four buttons: 'Close', 'Search', 'Save', and 'Delete'. The 'Delete' button is highlighted with a red rectangular box. Below the menu bar, the interface is divided into two main sections. The left section is titled 'Search Item' and contains three input fields: 'Item:' with the value 'HD-20', 'Item Class:', and 'Item Descr:'. The right section is titled 'Search Customer' and contains two input fields: 'Customer:' and 'Customer Class:'. Both sections have large, empty text areas below their respective input fields.

**Note:** If the Selected Items Only box is unchecked, clicking the Delete button will delete *all* Special Pricing lines displayed in the Results grid.

#### **Security**

*Special Pricing Maintenance* - Allows users to access the module to make changes to existing Special Pricing.