



Showing Gross Margin on a Sales Document

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Gross Margin

Sales Document Totals

Before:

Totals	
Misc Charge:	\$0.000
Discount:	\$8.400
Discount %	6.00 %
Freight:	... \$0.000
Tax:	\$0.000
Total:	\$131.600
Payment:	P: 0.00 ...

After (with Gross Margin (GM) Dollars and Percentage):

Totals - GM: [-\$18.40] [-13.98%]	
Misc Charge:	\$0.000
Discount:	\$8.400
Discount %	6.00 %
Freight:	... \$0.000
Tax:	\$0.000
Total:	\$131.600
Payment:	P: 0.00 ...

Security

Enable Gross Margin in the Security Editor (Modules > Security):

1. In the Security column, filter to *Sales Document Properties* and make sure the box is checked
2. Under Misc, set the sub-setting *Show Gross Margin* to True

3. Click **Save**

Note: You must log out and log back in for security changes to take effect.

Settings

The gross margin calculation can be set to use current cost or standard cost in the Settings module (Modules > Settings):

1. Filter to *Use Standard Cost for Margin*
2. Set *Use Standard Cost for Margin* to True or False: If True, the standard cost will be used to calculate gross margin on the lines and on the document; If False, the current cost will be used.
3. Click **Save**