



## Showing Gross Margin on a Sales Document

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### Gross Margin

Sales Document Totals

Before:

Totals	
Misc Charge:	\$0.000
Discount:	\$8.400
Discount %	6.00 %
Freight:	... \$0.000
Tax:	\$0.000
Total:	<b>\$131.600</b>
Payment:	<a href="#">P: 0.00 ...</a>

After (with Gross Margin (GM) Dollars and Percentage):

Totals - GM: [-\$18.40] [-13.98%]	
Misc Charge:	\$0.000
Discount:	\$8.400
Discount %	6.00 %
Freight:	... \$0.000
Tax:	\$0.000
Total:	<b>\$131.600</b>
Payment:	<a href="#">P: 0.00 ...</a>

### Security

Enable Gross Margin in the Security Editor (Modules > Security):

1. In the Security column, filter to *Sales Document Properties* and make sure the box is checked
2. Under Misc, set the sub-setting *Show Gross Margin* to True

3. Click **Save**

**Note:** You must log out and log back in for security changes to take effect.

#### **Settings**

The gross margin calculation can be set to use current cost or standard cost in the Settings module (Modules > Settings):

1. Filter to *Use Standard Cost for Margin*
2. Set *Use Standard Cost for Margin* to True or False: If True, the standard cost will be used to calculate gross margin on the lines and on the document; If False, the current cost will be used.
3. Click **Save**