

Knowledgebase > ShipCenter > Miscellaneous > ShipCenter Installation and Configuration

# **ShipCenter Installation and Configuration**

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#### Overview

This guide details the installation and connection setup for ShipCenter.

Please note that the minimum required SQL user securities are as follows:

- Dynamics Tables DYNGRP and Public
- Tempdb Tables db datareader, db datawriter, and public
- Company database db datareader, db datawriter, and public
- Master database public

## **Table of Contents**

- <u>Overview</u>
- Install Client Program
- <u>Connecting for the First Time</u> • <u>First Time Logging In</u>

#### Install Client Program

To begin ShipCenter installation:

- 1. Open the installation file. The Setup Wizard will appear
- 2. Read and accept the EULA (End User License Agreement) by clicking "I Agree"
- 3. Select the desired (or default) folder to install to and click "Next"

		Shi	pCente	r 1.1.0.	66 Seti	up			-		
Choose Inst	all Locatio	n ich ta inst		ter 1 1							Nat
choose the l	older in wri	cri to inst	aii Shipcer	iter 1.1.	J.00.						U
Setup will ins	tall ShipCer	iter 1.1.0	.66 in the	following	folder. T	o insta	ll in a d	differe	ent fo	older	
click Browse	and select a	another fo	older. Click	Next to	continue.						
Destination	n Folder										
Destination	n Folder ram Files (xi	36) \ShipC	enter					Brov	vse	•	]
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4. Select the features of ShipCenter to install and click "Install"

7	ShipCen	ter 1.1.0.66 Setup	- □ ×
Choose Insta Choose the fo	all Location older in which to install Ship	Center 1.1.0.66.	
Setup will inst click Browse a	tall ShipCenter 1.1.0.66 in t and select another folder. C	he following folder. To install in lick Next to continue.	a different folder,
Destination C:\Progra	Folder am Files (x86)\ShipCenter		Browse
Space require Space availab	ed: 258.7MB vle: 590.6GB		
<b>Space require</b> <b>Space availab</b> Copyright (c) Sal	ed: 258.7MB vle: 590.6GB lesPad LLC (v1.1.0.66) ——		- Court

5. The program will begin installing. When setup is complete, click "Finish"

### **Connecting for the First Time**

1. Click "Get Started" on the Welcome Screen



2. Use the drop down menu to locate and select your established SQL Server instance and click "Continue". You can also enter the server name into the text bar:

Server Setup		×
Welcome	Server Options	
	SalesPad ShipCenter requires a Microsoft SQL Server to store	
Server Setup	Information. Would you like SalesPad ShipCenter to download and Install Microsoft SOL Server for you, or would you like to select an	
Server Login	existing SQL Server instance?	
		3
Database Setup	Detected SQL Server Instances:	
Login	(Local) v	
Licensing		
Licensing		
Finished		
	Scan for Existing Servers Again Continue	
		6
		7

- 3. Now we will create a new database for ShipCenter to store all related users, security, settings, and other setup independent of the GP company database
- 4. To create the new database select "Create a New Database" from the Select an Existing Database dropdown
- 5. Enter the name of the new database into Enter a New Database Name field (example: SHIPCENTER):

Select Database		×
Welcome	Select Your Database Options	
Server Setup	Please select an existing database or simply type in a new database name.	
Server Login	Select an Existing Database	
Database Setup	(Create a New Database)	
Login	Enter a New Database Name:	
Licensing	SHIPCENTER	
Finished		
	Continue	

- 6. Click "Continue"
- 7. The wizard will create the new database and necessary database objects
- 8. Enter the desired admin username and password:

⊖Admin User Set	ир	×
Welcome	Admin User Setup	
Server Setup Server Login	We will now create the Admin user. This user will be placed in the Admin security group by default, granting the user security access to the entire application. It is from the Admin user that other users and security groups will be created initially.	
Database Setup	Username: admin	
Login	Password: salespad1	
Licensing	Re-Password: salespad1	
Finished		
	Continue	

9. A default connection has now been made to the database. Click the New ("+" sign) or Edit button's to setup a new or modify the existing connection.

€Login		×
Welcome	SalesPad ShipCenter Please enter your SalesPad ShipCenter user credentials below to log in. If you	
Server Setup	do not yet have a SalesPad ShipCenter user, please contact your administrator to have an account created for you	
Server Login		
Database Setup	Connection: Conn • + 🗹	
Login		
Licensing	Password:	
Finished		
	Log In	1

- a. *Server* Location of the SQL Server instance: Trusted Credentials checkbox: use Windows Authentication to log in, if enabled during initial setup of the SQL Server instance.
- b. Server User/Password Enter the SQL Server credentials for the system administrator user (sa). Once they are entered, click the "Connect" button.
  - i. Database This dropdown menu contains a list of the active SQL Server databases.
  - Select or type the database name of the existing ShipCenter database and click "Save".



#### First Time Logging In

1. Select the desired connection from the drop-down menu, log in with the Trusted Credentials or enter the admin User Name/Password, and click "Login":

€Login		×
Welcome Server Setup	SalesPad ShipCenter Please enter your SalesPad ShipCenter user credentials below to log in. If you do not yet have a SalesPad ShipCenter user, please contact your administrator to have an account created for you.	
Server Login Database Setup Login Licensing	Connection: Conn · + C Trusted Credentials User: admin	
Finished	Password:	
	Log In	7

2. Upon first Installation, enter the registered email address and activation code into the respective fields and click "Continue" to log into ShipCenter:

# € Register License

Welcome	Activate Your SalesPad ShipCenter License Today!	
Server Setup		
Server Login	Email:	
Database Setup	Activation Code:	
Login		
Licensing		
Finished	Continue	
A	Having Trouble? Review your licenses on our website	

×