Setting up the EVO Gateway

Paul Manyen - 2025-06-16 - PayFabric

Overview

This guide will walk through creating an EVO gateway in the PayFabric Portal and making any necessary adjustments within your SalesPad application.

Preparation

Completing this process will require access to:

- [PayFabric Portal](#)
- Cavallo SalesPad application

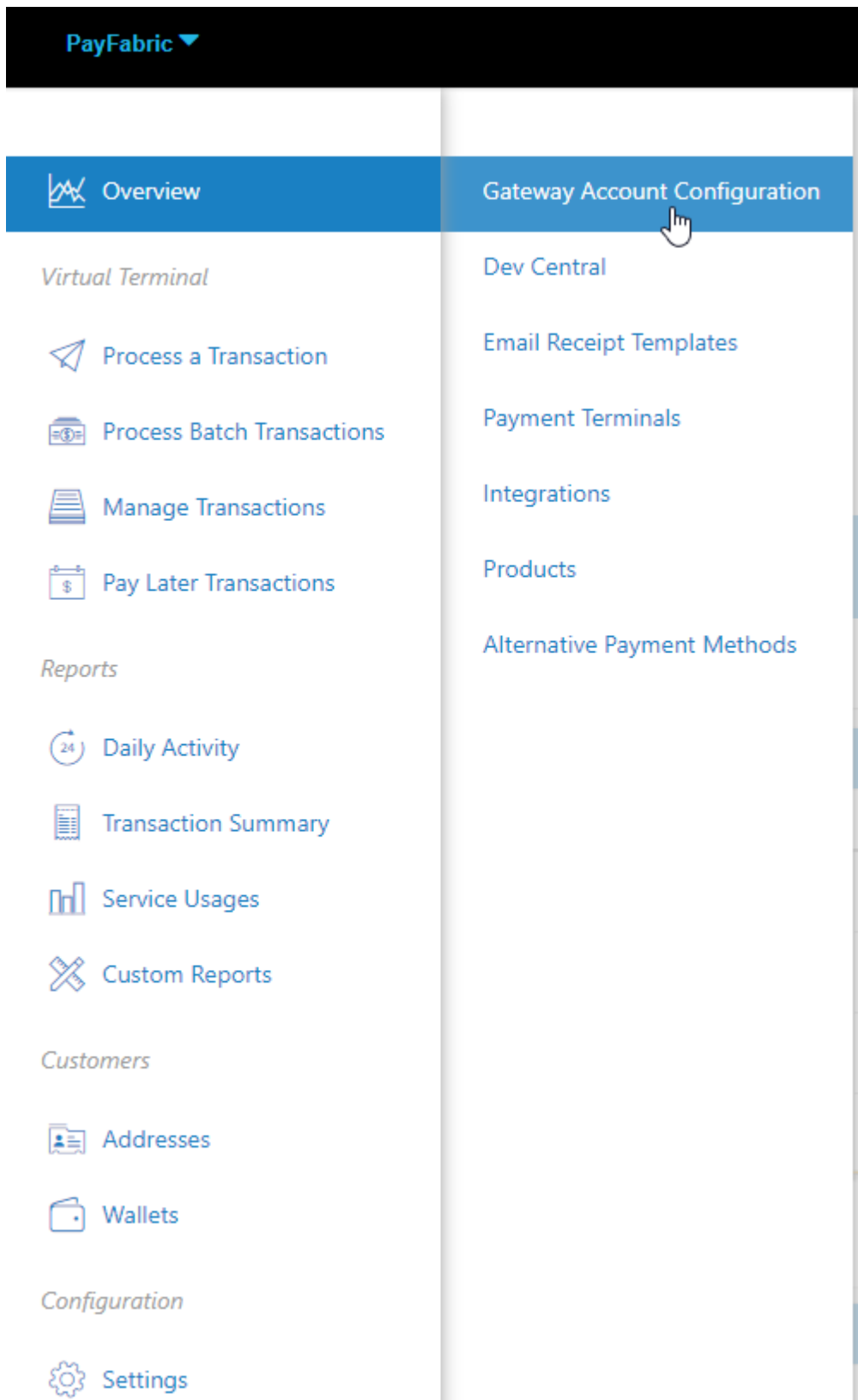You will also need the credentials for your EVO gateway.

You can reach out to *Support@payfabric.com* to get your credentials.

Setup

Creating your EVO gateway in the PayFabric Portal

First, log into your PayFabric Portal account using a web browser.

Once logged in, click **Settings** at the bottom of the panel on the left-hand side of the screen, and then click **Gateway Account Configuration**.

Click the **New Gateway Account** button.

Give your gateway a **Name.** Select EVO as the **Connector** and Evo US as the **Processor.**

Fill in the rest of the gateway information/credentials from what your EVO rep gave you

When finished, scroll to the bottom of the page and click **Save**.

Note

- If you have questions about your merchant account you can reach out to *B2B@evopayments.com.*

Updating Cavallo SalesPad

Now that you have the EVO gateway created in PayFabric it is time to log into SalesPad.

Open **Settings** and filter for **Default Gateway**.

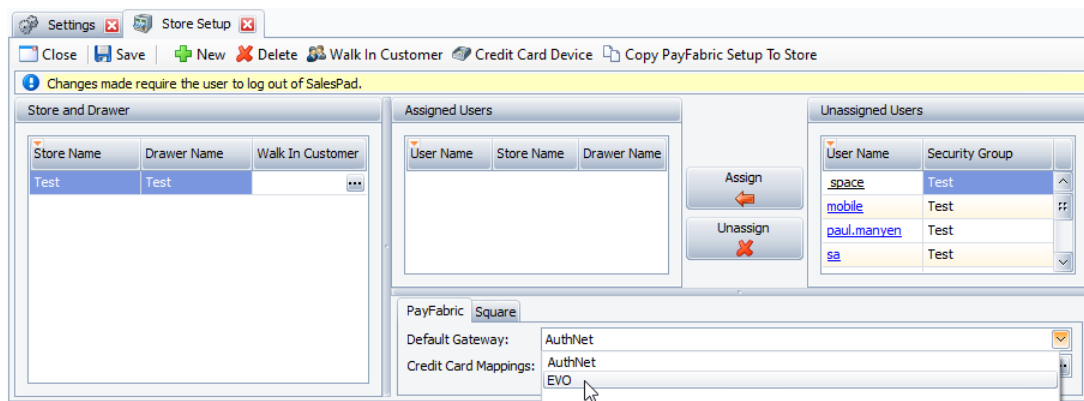In the drop-down list for **Default Gateway** select your EVO gateway.

When finished click **Save.**

If using EMV terminals/devices with Cavallo SalesPad

Log into SalesPad and go to **Store Setup** from **Setup/Utilities**.

Select your drawer from the list on the left.

Select your Evo gateway from the drop-down list for **Default Gateway** in the **PayFabric** setup tab.

Repeat as necessary for all applicable Drawers.

When finished click **Save.**

You can also check out our PayFabric integration documentation on the setup or usage of PayFabric within Cavalo SalesPad.