



## Setting On Load Email Script

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### Overview

The On Load Email Script setting allows you to run a script that can be used to specify which email addresses to use when emailing from a Sales Document or Purchase Order in SalesPad. When the script is run, it populates the default email addresses that you have provided in Dynamics GP under Ship To or Bill To,

### Setup

#### Settings

Under Settings, filter to "default email" and select "Default Email Address." This specifies which customer email address (Shipping/Billing) will be defaulted to in the "Send Email" screen for sales documents.

The screenshot shows the Dynamics GP Settings window with the following details:

- Window Title: Settings
- Buttons: Close, Save, Export Settings, Import Settings
- Filter: default email
- Table of Settings:

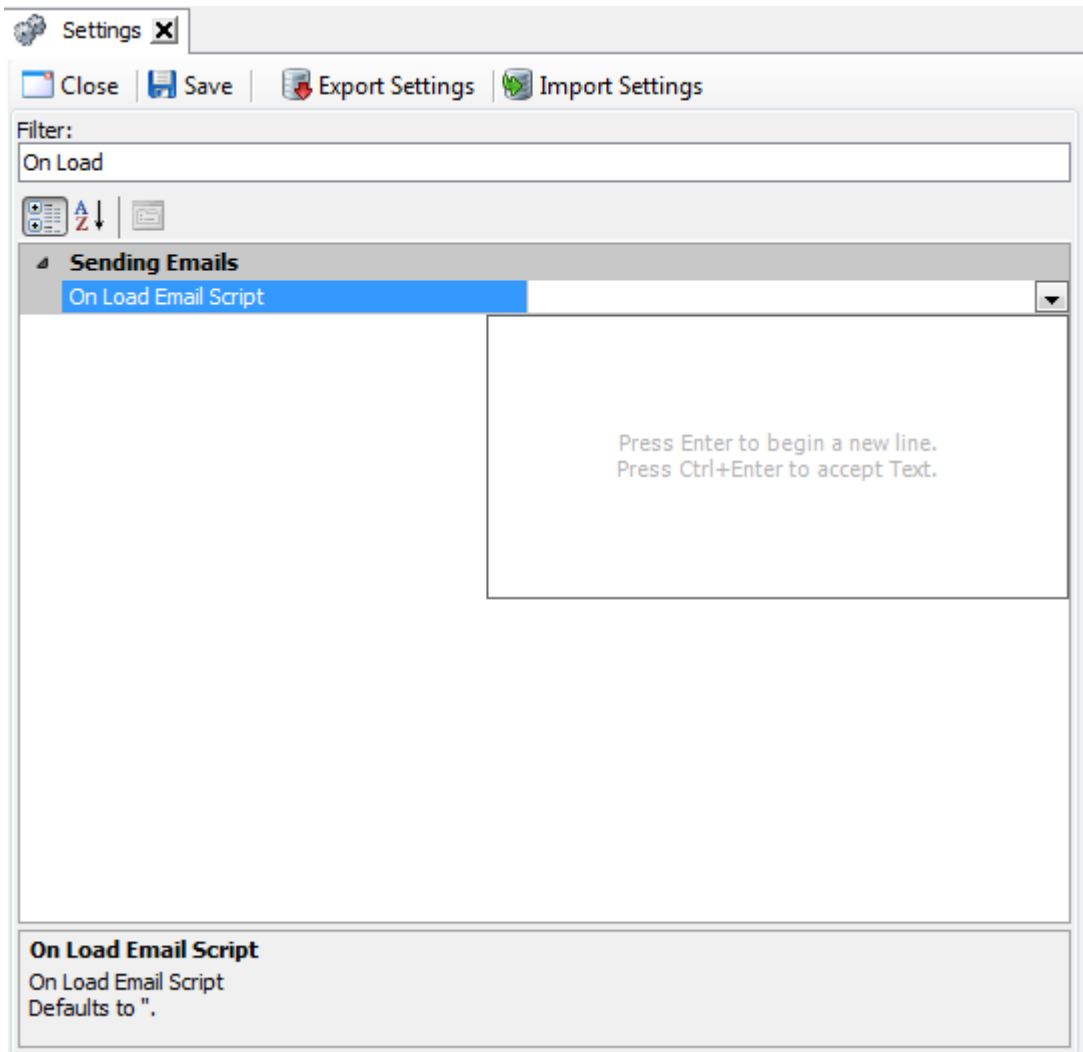
Sending Emails	
Default Email Address	Billing
Default Purchasing Email Subject Line Format	Billing
Default Sales Document Email Subject Line Form	Shipping

Smart Printing	
Default Email Subject Line	SalesPad Document Attached

**Default Email Address**  
Specifies which customer email address (Shipping/Billing) will be defaulted into the Send Email screen for Sales Documents. Defaults to 'Billing'.

Also under Settings, filter to "On Load Email Script." Copy the script found at the end of this document into the drop-down field.



Click **Save** and log off, and then log back on.

When sending an email, the form defaults to "testing 2" as the Send To email address.

Send Email

Expand Body

Body:

American Science Museum  
3/14/2012 12:00:00 AM

Send Close

Email Options:

Report: Order Confirmation

Subject: ORDST2316

Send To: testing 2

CC:

BCC:

From: tim.stasa@gmail.com

Display Name:

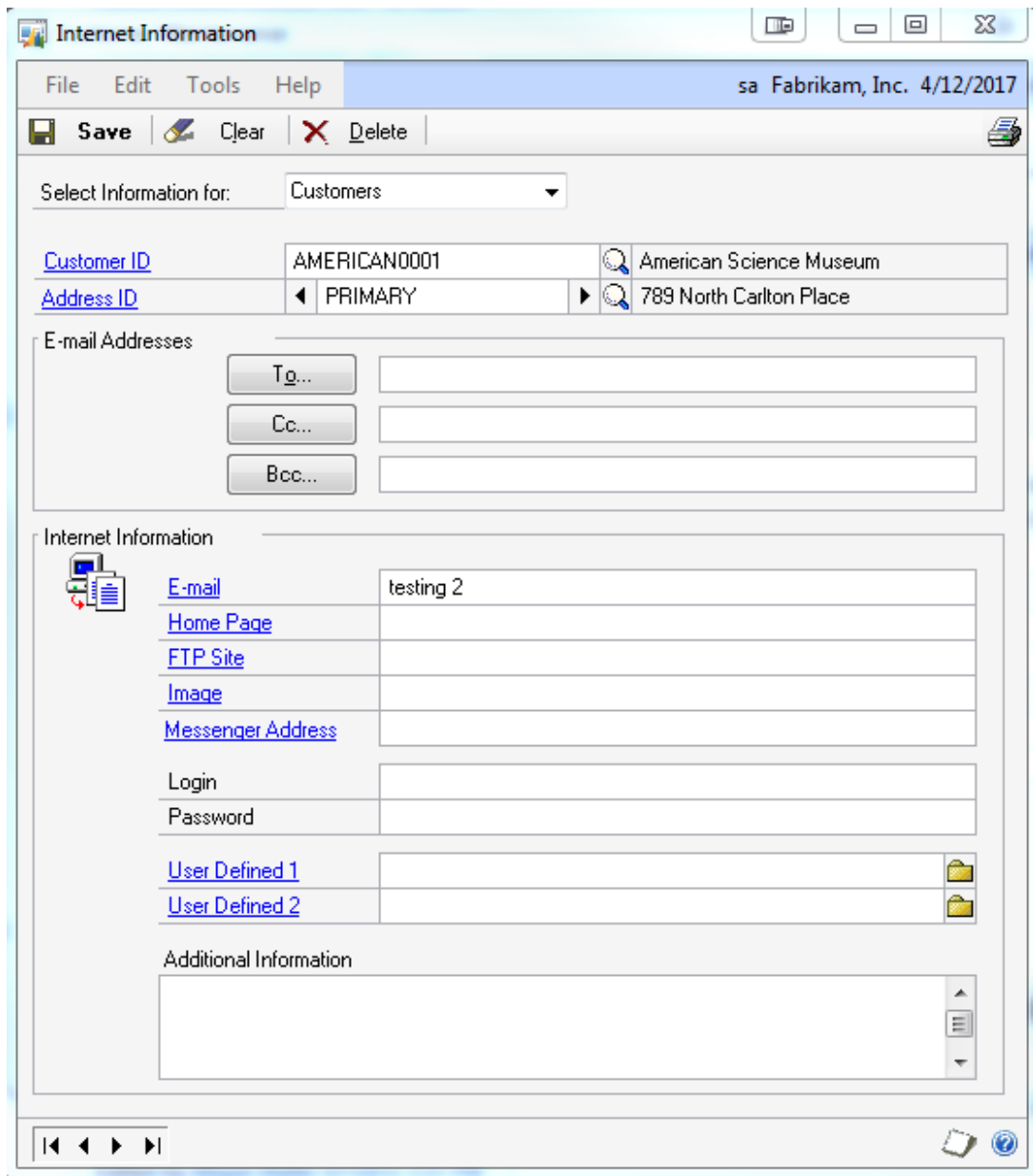
Reply To: tim.stasa@gmail.com

Send Report As HTML

Templates

Name
DOC

This maps to the same email address already set up in Dynamics GP.



## Attachments

- [Email\\_on\\_load\\_script.txt \(734.00 B\)](#)