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## Send Sales Document To

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### Overview

Send Sales Document To is a SalesPad security setting that determines whether users can choose where a Sales Document goes when a workflow has more than one destination. For more information on workflow setup, refer to the [Workflow](#) documentation.

### Usage

To use this window, create a workflow that has multiple destinations, then forward a document through that workflow. A window will pop up where you can choose the destination.

Choose a Destination

Choose a batch from the list or enter the name of the batch:

RDY2INV

NEWORDER

OK Cancel

### Security

*Send Sales Document To* - Enables the Choose a Destination window.

**Note:** If there is a workflow with multiple workflows and this security is disabled, you will be unable to forward the documents in that workflow.