



Receiving Serial Entry Plugin

Megan De Freitas - 2024-11-22 - Purchasing

Overview

The Receiving Serial Entry plugin in Sales Pad gives you the ability to key in multiple serial numbers for one item for one receipt.

Security

In the Sales Pad Security Editor (Modules > Security Editor), search for Receiving Serial Entry and click the check box to enable the functionality. In the security sub- settings, set *Allow Over Receiving* to True. This allows you to enter more serial numbers than quantity.

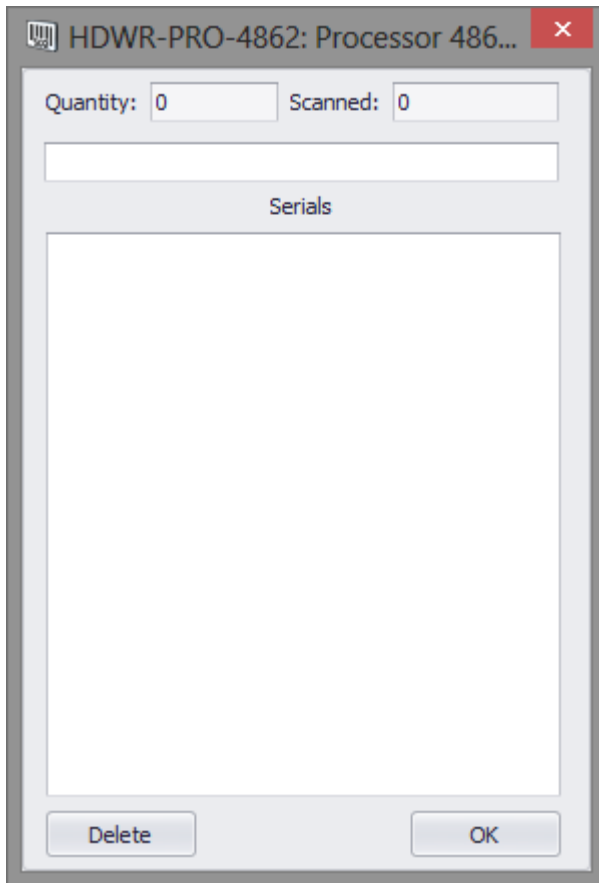
The screenshot displays the Sales Pad Security Editor interface. It features three main panels: Users, Groups, and Security. The Users panel includes a table of users and a 'User Properties' section with fields for User ID, Name, Password, User Email, Sales Rep, Default Whse, and Security Group. The Groups panel shows a list of groups. The Security panel has a 'Select All' and 'Select None' button, a table of security settings, and a 'Misc' section. The 'Misc' section is expanded, showing 'Allow Over Receiving' set to 'True'. A tooltip for 'Allow Over Receiving' is visible, stating: 'Allow user to enter more serial numbers than quantity on line Defaults to 'True'.'

Usage

Go to the SalesPad Receiving module (Modules > Receiving) and search for and select an order.

Click the ellipsis (...) on the Serial/ Lot(s) column of a serial tracked item. A new window automatically pops up.

Note: the window should only pop up if the item is serial tracked.



Within the window, you can type or scan in multiple serial numbers for the item. Click **OK** when you are finished.