

Knowledgebase > SalesPad > Purchasing > Purchase Order User Fields Security Allow Historical Edit

# Purchase Order User Fields Security Allow Historical Edit

Megan De Freitas - 2024-11-22 - Purchasing

#### Overview

A new security setting in Sales Pad allows you to edit User Fields on historical purchase orders

# Setup

### Security

In the Security Editor, search for purchase order and select the *Purchase Order Entry* setting. Under Misc., set the item *Can Save Historical Documents* to True. This allows you to save user fields.



2. Next, also in the Security Editor, search for purchase order and select the *Purchase Order User Fields* setting. Under Misc., set the item *Allow Historical Edit* to True. With this setting enabled, you are now able to edit the information in the user defined fields on historical documents.



## Usage

On historical purchase orders, you can now edit the user fields as needed.





