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Print Putaway Report

Megan De Freitas - 2024-11-22 - Miscellaneous

Overview

The Print Putaway Report (formerly called Print Bulk PO Report) allows users to print a putaway report consisting of multiple, non-sequential purchase orders from the console, using reports created in the Report Manager.

Print Bulk PO Report X						
Close 🖉 Search 🍰 Print						
Search By						
		and the second se		The second se		
PO Number:		Tten Number:		Vendor ID:		
PO Number	Line Seq.	Item Number	Item Description	Vendor ID	Qty Ordered	Qty Shipped
P00997		16384 PHON-ATT-538K	Condess-Attractive 5352-Black	ADVANCED0001	1	0
P01004		16384 HD/VR-GVM-0100	Switching Module (<100)	CIRCUITD0001	1	0
PO1004		32768 HDWR-SRG-0001	Surge Protector Panel	CIRCUITD0001	6	0
PO 1006		16384 PHON-ATT-538.	Cordess-Attractive 5352-Blue	ATTRACT100001	10	0
PO 1006		32768 PHON-ATT-538K	Cordess-Attractive 5352-Black	ATTRACTI00001	10	0
PO1007		16384 HDWR-LDS-0001	Network LDS/Card	CAPITALP0001	2	0
PO1007		32768 HDWR-RNG-0001	Ring Generator	CAPITALP0001	1	0
PO1007		49152 HDWR-PRO-4662	Processor 486/25MHz	CAPITALP0001	2	0
P02082		16384 A100	Audio System	WOCDGROV0001	10	0
PO2085		16384 A100	Audio System	WOCDGROV9001	5	0
PO2100		16384 A100	Audio System	ACETRAVE0001	0	0
P02102		16384 WIRE-MCD-0001	Multi conductor wire	ACETRAVE0001	50	50
P02112		16384 A100	Audio System	ACETRAVE0001	5	5
P02116		16384 1009LG	Green Phone	ACETRAVE0001	3	3
P02117		32768 A100	Audio System	ACETRAVE0001	10	50
PO2118		16384 A100	Audio System	ACETRAVE0001	3	3
P02118		32768 WIRE-MCD-0001	Multi conductor wire	ACETRAVE0001	3	3
P02118		49152 1009LG	Green Phone	ACETRAVE0001	3	3
PO2121		16384 128 SDRAM	128 meg SDRAM	ACETRAVE0001	20	20
P02122		16384 A100	Audio System	ACETRAVE0001	3	3
P02127		16384 A100	Audio System	ACETRAVE0001	5	5
PO2128		16384 A100	Audio System	ACETRAVE0001	50	50
P02129		16384 WIRE-MCD-0001	Multi conductor wire	ACETRAVE0001	50	50
P02130		16384 WIRE-MCD-0001	Multi conductor wire	ACETRAVE0001	50	50
P02135		16384 100MLG	Green Phone	ACETRAVE0001	5	5
P02135		32768 WIRE MCD-0001	Multi conductor wire	ACETRAVE0001	50	50
P02136		36384 A100	Audio System	ACETRAVE0001	50	50
P02137		16384 A100	Audio System	ACETRAVE0001	3	12
P02138		15384 A100	Audio System	ACETRAVE0001	5	s
P02143		16384 WIRE-MCD-0001	Multi conductor wire	WOODGROV0001	50	0 -

Usage

- 1. Enter your search terms (PO Number, Item Number, Vendor ID, or any combination of the three) and click the **Search** button. If left blank, DataCollection will attempt to return all existing purchase orders. Any purchase orders matching the search terms you entered will be displayed.
- 2. Click on one or more purchase orders to select them. Multiple purchase orders can be selected by using Ctrl + click.
- 3. Click the **Print** button to open the following dialog:

Printer					Labels			
	Send To Openhate 2012				PO Number	Item Number	Line Number	
٢	Printer:	Send to Onervote 2013			•	PO2178	100XLG	
Invest			1	PO2176	100XLG			
Layout:						PO2160	100XLG	
		Putaway	utaway			PO2158	100XLG	
					PO2153	100XLG		
User Data				PO2152	100XLG			
U	Field		Value	-		PO2145	100XLG	
•	User			-		PO2144	100XLG	
Note					PO2135	100XLG		
					1	PO2118	100XLG	
						PO2116	100XLG	
					_			

4. Select a printer, a report layout (which must be created in the Report Manager prior to using this

feature) and any user data to be entered, and click $\boldsymbol{O}\boldsymbol{K}$ to print your document.

Security

Print Putaway Report - Grants access to the Print Putaway Report module.