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# **Mission Control in BC: Dashboards**

Megan De Freitas - 2024-11-22 - Mission Control Documentation

### **Overview**

Mission Control Dashboard within Business Central serves as an integral component of the Cavallo Mission Control product, enabling users to seamlessly access and leverage the comprehensive Cavallo toolset directly from within the Business Central user interface.

#### Prerequisites

This feature requires the following actions to have already taken place:

- <u>Workflow publish from the Mission Control web application</u>
- <u>Cavallo API Configured</u>
- <u>Cavallo permission sets applied to users</u>

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## **Global Navigation**

Mission Control for Business Central is accessible under the following Business Central roles:

- Business Manager
- Sales Order Processor
- Sales Order Process
  Sales Manager
- Accountant
- Sales and Relationship Manager
- President
- Purchasing Agent

When under one of the above roles, there are two elements added to the Business Central homescreen:

• A global navigation dropdown menu that will allow a user to access any of the listed dashboards

 Matt's Company
 Finance 
 Cash Management 
 Sales 
 Purchasing 
 Avalara 
 Shopify 
 Cavallo Mission Control 
 Cavallo Profit Scan 
 | All Reports | =

 Mission Control
 Needs My Approval
 All Needs Approval

A new section of tiles with each of the dashboard names in addition to the document count that can be found under each of the dashboard views. This number is displayed based on the current queues and filters that are applied on the page per user.

Mission Control Needs My Approval All Needs Approval Notifications: 2 Dynamic Ship: You have not yet completed the setup wizard.   This is a sandbax environment for t	not down as development summers only
Heading Good evening, Colin Orlando!	Actions + Sales Quote + Purchase Quote > Find entries > Reports + Sales Order + Purchase Order > New E Local Reports + Sales Invoice + Purchase Invoice > Payments
•0000	
Get started: Here are a few things you can try out	Show damo to
Cavallo Mission Control V	
Mission Control Approval All Needs Approval 52 6 7	

In addition to the list above, Mission Control can always be accessed via the Business Central Global Search in the upper right hand side of the screen by searching for the page names.

### **Mission Control Dashboards**

Mission Control within Business Central has three main dashboard views:

• **Mission Control**: Displays all queues by default including approval queues and allows users to filter them down

Mission Control	All 🗸 🕴 🔎	Search 😅 Refres	h 🎦 New Sales	Quote  📋 New Sales	Drder – 🦓 Edit My Queues					, ۵ C
			_							
87	\$1,684.20	18.55%	\$9,613.47	\$7,393.60						
Open Documents	Total Margin	Average Margin Percent	Total	Total Cost						
	rpe	Queue				Total Documents	Total Margin	Average Margin Percent	Total Cost	Total
∨ Quote		-				3	0.00	0%	0.00	0.00
Quote		New Qu	ote			3	0.00	0%	0.00	0.00
Quote		Create C	Order			0	0.00	0%	0.00	0.00
∨ Order						84	1,684.20	19%	7,393.60	9,613.47
Order		New Ord	der			29	660.30	22%	2.342.10	3.182.55
Order		Custome	er Review			3	546.70	22%	1,928.70	2,623.92
Order		Back Ord	dered			1	0.00	0%	0.00	0.00
Order		Warehou	use			41	238.60	13%	1,561.40	1,908.00
Order		Ship Pac	kage			7	0.00	0%	0.00	0.00
Order		Final Rev	view			1	0.00	0%	0.00	0.00
Order		Rush PO	Approval			0	0.00	0%	0.00	0.00
Order		Margin I	Review			2	238.60	13%	1,561.40	1,899.00
Order		Over Cre	edit Limit			0	0.00	0%	0.00	0.00
Order			lue Customer			0	0.00	0%	0.00	0.00

• Needs My Approval: Displays only specific approval queues related to the current user.

Needs My Approv	ral						
Needs My Approv	val: All ~ ,0	Search				¢ 7	
6	\$1,883.26	21%	\$9,733.41	\$7,299.20			
Open Documents	Total Margin	Average Margin Percent	Total	Total Cost			
Document	Queue		Total Documents		Average Margin Percent	Total Cost	
∨ <u>Order</u>	÷ _		6	1,883.26	21%	7,299.20	
Order	Margin Rev	iew	1	139.96	8%	1,561.40	
Order	Credit Revie	2W	5	1,743.30	23%	5,737.80	

• All Needs Approval: Displays all approval queues

All Needs Approva	al						2
All Needs Approv	al: All 🗸 🗍 🎾	🗅 Search 🛛 😽 Edit	t My Queues			Ŕ	$\mathbb{Y}$
11	\$3,423.96	21%	\$17,149.35	\$12,764.10			
Open Documents	Total Margin	Average Margin Percent	Total				
Document	Queue		Total Documents		Average Margin Percent	Total Cost	
<ul> <li>✓ <u>Order</u></li> </ul>	÷ _		11	3,423.96	21%	12,764.10	1
Order	Margin Rev	iew	1	139.96	8%	1,561.40	
Order	Credit Revie	2W	5	1,743.30	23%	5,737.80	
Order		view	5	1,540.70	22%	5,464.90	

Each queue present in the above dashboards can be access by clicking on the queue name. A new queue level dashboard will be shown displaying a new set of KPIs, All the documents in the queue and a factbox containing all of the selected documents statuses.

Norkflow O	nly 📋 🤇 Fir	nance $\vee$ Cash	Management $\sim$	Sales - Purcha	ng $\sim$ — Avalara $\sim$ — WMS Express	✓ ForNAV ✓	Warehouse Insight $\sim$	Shopify	Cavallo Mission Control $\sim$	EBizCF> 🛛 =
lission Control:	All 🗸 🕴 🔎 S	Search 😂 Refres	n 📋 New Sales (	Quote 🏾 📋 New Sales C	er 🛛 🔒 Edit My Queues					@ 7 × 1
87	\$9,613.47	\$7,393.60	\$1,684.20	18.55%						
Open Documents	Total	Total Cost	Total Margin	Average Margin Percent						
Document Ty	rpe	Queue			Total	Documents	Total Margin	Average Margin Percent	Total Cost	Total
~ Quote		1 L		Da		3	0.00	0%	0.00	0.00
Quote		New 0	Quote			3	0.00	0%	0.00	0.00
Quote		Creat	e Order			0	0.00	0%	0.00	0.00
<ul> <li>✓ Order</li> </ul>						84	1,684.20	19%	7,393.60	9,613.47
Order		New 0	Drder			29	660.30	22%	2.342.10	3,182.55
Order		Custo	mer Review			3	546.70	22%	1.928.70	2.623.92
Order		Back	Drdered			1	0.00	0%	0.00	0.00
Order		Warel	nouse			41	238.60	13%	1,561.40	1,908.00
Order		Ship F	Package			7	0.00	0%	0.00	0.00
Order		Final	Review			1	0.00	0%	0.00	0.00
Order		Rush	PO Approval			0	0.00	0%	0.00	0.00
Order		Margi	n Review			2	238.60	13%	1.561.40	1.899.00
Order		Over	Credit Limit			0	0.00	0%	0.00	0.00
Order		High	Value Customer			0	0.00	0%	0.00	0.00

Once in a queue, users can take single document actions, access the document by clicking on the document number and access all related documents.

#### Navigating to a Document:

Clicking any of the document numbers will bring users directly to the selected document card within Business Central.

	Analyze I	Janage Posting	Workflow Wa	rebouse Acti	ons∨ Au	tomate 🗸 🛛 F	ewer ontions					67 = 0
		nonoge recting					ener options					
41 Open Documents	\$1,908.00 Total	\$1,561.40 Total Cost	\$238.60 Total Margin	13.26% Average Margin Percent							Cavallo Document Statuses Allocated Open Pick Open Shipment Needs Payment	View View
No †	Sell to Custon No	ner External Document	Document t No Date	Gross Marg		Gross Margin Amount	Related Doc Count	Salesperson Name	Amount	Total Cost		
S-ORD101005	10000		4/1/2022	2	1.99	660.30	0	Jim Olive	3.002.40	2.342.10		
S-ORD101010	10000		4/1/2022	2	1.99	1,100.50	2	Jim Olive	5,004.00	3,903.50		
S-ORD101011	10000		4/1/2022	2	1.99	1,100.50	0	Jim Olive	5.004.00	3.903.50		
S-ORD101020	10000		12/19/202	3	2.90	34.60	2	Jim Olive	1,193.60	1,159.00		
S-ORD101021	10000		12/19/202	3 1	7.84	212.90	2	Jim Olive	1,193.60	980.70		
S-ORD101026	10000		12/21/202	3 .	4.60	3,195.20	2	Jim Olive	69,535.20	66,340.00		
S-ORD101027	10000		12/21/202	3 4	1.85	561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101030	10000		12/21/202	3 2	5.52	342.60	2	Jim Olive	1.342.60	1,000.00		
S-ORD101031	10000		12/21/202	3 4	1.85	561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101033	10000		12/21/202	3 4	1.85	561.90	2	Jim Olive	1.342.60	780.70		
S-ORD101034	10000		12/21/202	3 4	1.85	561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101039	10000		12/21/202	3	3.63	43.30	2	Jim Olive	1,193.60	1,150.30		
S-ORD101040	10000		12/21/202	3	3.63	43.30	2	Jim Olive	1,193.60	1,150.30		
S-ORD101041	10000		12/21/202	3	3.63	43.30	2	Jim Olive	1,193.60	1,150.30		

#### **Related Documents View:**

By clicking on the "Related Doc Count" column, users will be directed to a window where all documents related to the chosen quote or order will be displayed. Furthermore, clicking on any related document will immediately take the user to the selected document.

7	¢0.00	¢0.00	¢0.00	0.000/					
1	\$0.00	\$0.00	\$0.00	0.00%					
Open Documents	Total	Total Cost	Total Margin	Average Margin Percent					
No †	Sell to Cust	External tomer No Document	Document t No Date	Gross Margin %	Gross Margin Amount	Related Doc Count	Salesperson Name	Amount	Tota
S-ORD101006	10000		4/1/2022	22.01	262.10	0	Benjamin Chiu	1,190.90	9
S-ORD101008	10000		4/1/2022	21.99	220.10	3	Jim Olive	1,000.80	7
S-ORD101009	10000		4/1/2022	21.99	220.10	3	Jim Olive	1,000.80	7
S-ORD101014	10000		4/1/2022	-8,574.44	-2,315.10	1	Robin Bettencourt	27.00	2,3
S-ORD101015	10000		4/8/2022	21.99	220.10	2	Jim Olive	1,000.80	7
S-ORD101023	10000		12/21/202	3 17.84	212.90	3	Jim Olive	1,193.60	9
S-ORD101078	10000		2/14/2024	2.41	38.60	3	Jim Olive	1,600.00	1,5

#### **Taking Single Actions:**

Choosing a document and then selecting an option from one of the actions dropdowns will initiate the chosen action without requiring the user to be within the document itself. For a detailed overview of each available action, refer to the <u>Taking Single Actions</u> section.

, P Search	Analyze M	lanage Posting	Workflow Wa	rehouse Actio	ns $\vee$ – Automate $\vee$	Fewer options					@ 7 = O
41 Open Documents	\$1,908.00 Total	\$1,561.40 Total Cost	\$238.60 Total Margin	13.26% Average Margin Percent						Cavallo Document Statuses Needs Payment	
Not	Sell to Custom No		Document	Gross Margin	Gross Margin 1 % Amount	Related Doc Count	Salesperson Name	Amount	Total Cost		
S-ORD101005	10000		4/1/2022	21	.99 660.30	0	Jim Olive	3.002.40	2.342.10		
S-ORD101010	10000		4/1/2022	21	.99 1,100.50	2	Jim Olive	5,004.00	3,903.50		
S-ORD101011	10000		4/1/2022	21	.99 1.100.50	0	Jim Olive	5.004.00	3.903.50		
S-ORD101020	10000		12/19/202	3 2	.90 34.60	2	Jim Olive	1,193.60	1,159.00		
S-ORD101021	10000		12/19/202	3 17	.84 212.90	2	Jim Olive	1,193.60	980.70		
S-ORD101026	10000		12/21/202	3 4	.60 3.195.20	2	Jim Olive	69,535.20	66.340.00		
S-ORD101027	10000		12/21/202	3 41	.85 561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101030	10000		12/21/202	3 25	.52 342.60	2	Jim Olive	1.342.60	1.000.00		
S-ORD101031	10000		12/21/202	3 41	.85 561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101033	10000		12/21/202	3 41	.85 561.90	2	Jim Olive	1.342.60	780.70		
S-ORD101034	10000		12/21/202	3 41	.85 561.90	2	Jim Olive	1,342.60	780.70		
S-ORD101039	10000		12/21/202	3 3	.63 43.30	2	Jim Olive	1,193.60	1,150.30		
S-ORD101040	10000		12/21/202	3 3	.63 43.30	2	Jim Olive	1.193.60	1,150.30		
	10000		12/21/202		.63 43.30		Jim Olive	1,193.60	1.150.30		

### **Configuring My Queues**

Within the "Mission Control" dashboard and the "All Needs Approval" dashboard users have the ability to filter down the queue list with the "Edit My Queues" action located on the toolbar.

$\leftarrow$	Mission Control							
	Mission Control:	AII 🗸	,	🕃 Refresh	1 New Sales Quote	1 New Sales Order	🗳 Edit My Queues	

Choosing this option will open a window showing all available queues. By checking the box next to a queue name, it will become visible on the dashboard once the window is closed. Additionally, the Key Performance Indicators (KPIs) will filter down to only the selected queues as seen below.

dission Control									0 d
dission Control:	All 🗸 🕴 🔎 S	iearch 🛛 Refresh	1 New Sales	Quote 📫 New S	s Order – 🥦 Edit My Queues				ĿÊ
				_					
87	\$1,684.20	18.55%	\$9,613.47	\$7,393.60					
Open Documents	Total Margin	Average Margin Percent	Total	Total Cost					
openooconeno	iotor morgin	recent	1010	1010-0074					
Occument Ty	pe	Queue			Total Documents	Total Margin	Average Margin Percent	Total Cost	
<ul> <li><u>Quote</u></li> </ul>		- E - E			3	0.00	0%	0.00	
Quote		New Quo	te		3	0.00	0%	0.00	
Quote		Create O	rder		0	l≩ 0.00	0%	0.00	
∨ Order		-			84	1,684.20	19%	7,393.60	9,61
Order		New Ord	er		29	660.30	22%	2,342.10	3,18
Order		E Custome	r Review		3	546.70	22%	1,928.70	2,62
Order		Back Ord	ered		1	0.00	0%	0.00	
Order		Warehou	se		41	238.60	13%	1,561.40	1,90
Order		Ship Pack	age		7	0.00	0%	0.00	
Order		Final Rev	iew		1	0.00	0%	0.00	
Order		Rush PO	Approval		0	0.00	0%	0.00	
Order		Margin R	eview		2	238.60	13%	1.561.40	1.89
Order		Over Cre	dit Limit		0	0.00	0%	0.00	
Order		High Valu			0	0.00	0%	0.00	

### **Taking Single Actions**

In each queue drill-in, users have the capability to act on individual documents without having to navigate into each document separately. These actions are permitted across all queues except for approval queues and can be located under each of the dropdowns on the toolbar.

$\leftarrow$	Warehouse						
	✓ Search	Analyze	Manage Posting	Workflow Wa	rehouse Actio	ons $\vee$ Automate $\vee$	Fewer options
	41	\$1,908.00	\$1,561.40	\$238.60	13.26%		
	Open Documents	Total	Total Cost	Total Margin	Average Margin Percent		

Clicking any of the above dropdown menus will reveal several actions users can take as detailed below:

#### Manage:

Refresh: This action will refresh the KPI tiles and Grid for the current page.

New Sales Quote: Initiates a new sales quote.

New Sales Order: Initiates a new sales order.

Delete: Attempts to delete the selected document.

#### **Posting:**

Post Document: Attempts to post the selected document.

Post Prepayment: Attempts to create a prepayment invoice for the selected document.

#### Workflow:

Submit to Workflow: Submits the selected document to the Mission Control Workflow.

Move Document: Manually moves a document from queue to queue.

#### Warehouse:

Create Warehouse Shipment: Attempts to create a warehouse shipment for the selected document.

*Reserve Inventory:* Attempts to reserve inventory to all sales lines. (Uses the auto reserve function in Business Central)

View Warehouse Pick Lines: Allows users to view all warehouse pick lines for the selected document.

View Warehouse Shipment Lines: Allows users to view all warehouse shipment lines for the selected document.

### Actions:

Print: Allows a user to print the selected document.

Email Confirmation: Allows a user to email a confirmation for the selected document.

Copy Document: Allows a user to use the standard Business Central copy function for the selected document.

Archive Document: Attempts to archive the selected document

### FAQs

### Is this feature a separate license or cost?

All of the above features are available with our Mission Control license. If you have access to workflow, you have access to Mission Control in Business Central.

# Are the queue drill ins in local currency?

Yes, specific queue drill-ins will display the document in its local currency.

### Can I personalize the grids?

Yes, All of the above grids can be personalized to make them work best for you.