

<u>Knowledgebase</u> > <u>SalesPad</u> > <u>Inventory</u> > <u>Inventory</u> Bin <u>Transfers</u>

## **Inventory Bin Transfers**

Megan De Freitas - 2024-11-22 - Inventory

## Overview

The Inventory Bin Transfers function allows users to transfer inventory from bin to bin within the same warehouse.

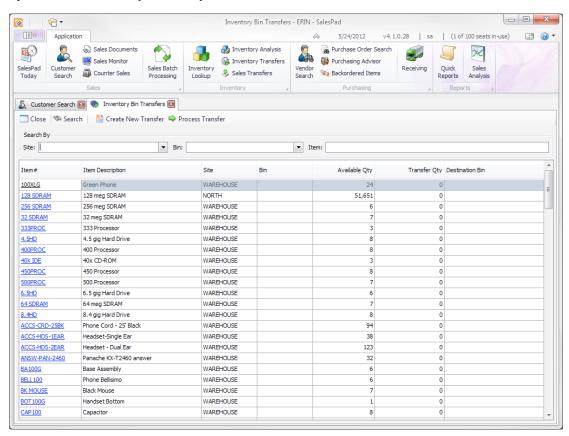
**Note:** Inventory Bin Transfers will only work if multibin is enabled in Dynamics GP. A notification may appear before the Inventory Bin Transfers module opens.

## Security

Inventory Bin Transfers must first be enabled in the Security Editor. Set the sub-setting Auto Search to True to have the form automatically search when it is opened.

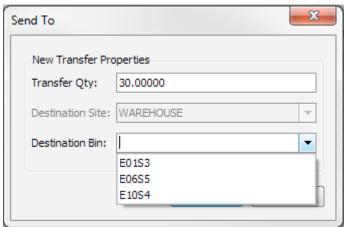
## Use

Open: Modules > Inventory > Inventory Bin Transfers

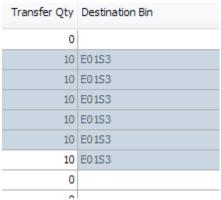


To transfer inventory to a different bin:

- 1. Enter the desired Site, Bin, and/or Item in the Search fields and click **Search**. The grid will be populated with warehouse records matching the entered criteria. Entering no criteria will retrieve all records.
- Select the desired record in the grid to have some or all of its inventory moved to another bin. Use Ctrl+Click or Shift+Click to select multiple records. The same quantity from each selection will be transferred.
- Click Create New Transfer and enter the quantity to transfer and to which bin the item(s) will be transferred.



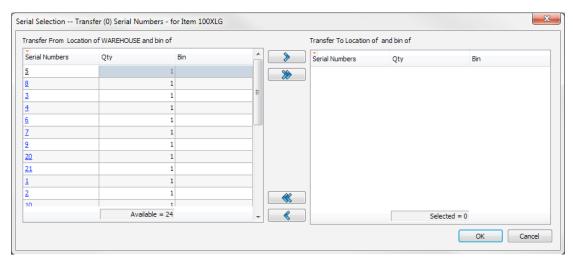
4. Click **OK**. The selected record(s) will populate with the destination information on the Inventory Bin Transfers grid



Note: Destination/Transfer information can also be entered directly into the grid.

- 5. Confirm the quantity to transfer in the Transfer Qty column
- 6. Click **Process Transfer** to complete the process

**Note**: If the selected record is serial or lot tracked, the Serial/Lot Selection screen appears. Select the specific serial/lot number(s) to transfer. Use the **arrow** buttons to move selected lots from the Transfer From table to the Transfer To table, and click **OK** to finish:



After the transfer is processed, a hint row will be displayed on the Inventory Bin Transfers screen for the rows selected for transfer, indicating the success or fail of the transfer:

Phone Cord - 25' Black	WAREHOUSE		94	0	E01S3
The quantity of 10.00000 was moved from bin to bin E01S3.					
Headset-Single Ear	WAREHOUSE		38	0	E01S3
The quantity of 10.00000 was moved from bin to bin E01S3.					
Headset - Dual Ear	WAREHOUSE		123	0	E01S3
The quantity of 10.00000 was moved from bin to bin E01S3.					
Panache KX-T2460 answer	WAREHOUSE		32	0	
Base Assembly	WAREHOUSE		6	0	
Phone Bellisimo	WAREHOUSE		6	0	
Black Mouse	WAREHOUSE		7	0	
Handset Bottom	WAREHOUSE		1	0	
Capacitor	WAREHOUSE		8	10	E01S3
Not enough quantity					
Circuit Board	WAREHOUSE		7	0	
	.00000 was moved from bin to bin E01S3. Headset-Single Ear .00000 was moved from bin to bin E01S3. Headset - Dual Ear .00000 was moved from bin to bin E01S3. Panache KX-T2460 answer Base Assembly Phone Bellisimo Black Mouse Handset Bottom Capacitor	.00000 was moved from bin to bin E01S3.  Headset-Single Ear WAREHOUSE .00000 was moved from bin to bin E01S3.  Headset - Dual Ear WAREHOUSE .00000 was moved from bin to bin E01S3.  Panache KX-T2460 answer WAREHOUSE Base Assembly WAREHOUSE Phone Bellisimo WAREHOUSE Black Mouse WAREHOUSE Handset Bottom WAREHOUSE Capactor WAREHOUSE Capactor WAREHOUSE	.00000 was moved from bin to bin E01S3.  Headset-Single Ear WAREHOUSE .00000 was moved from bin to bin E01S3.  Headset - Dual Ear WAREHOUSE .00000 was moved from bin to bin E01S3.  Panache KX-T2460 answer WAREHOUSE Base Assembly WAREHOUSE Phone Bellisimo WAREHOUSE Black Mouse WAREHOUSE Handset Bottom WAREHOUSE Capacitor WAREHOUSE Capacitor WAREHOUSE	.00000 was moved from bin to bin E01S3.  Headset-Single Ear WAREHOUSE 38 .00000 was moved from bin to bin E01S3.  Headset - Dual Ear WAREHOUSE 123 .00000 was moved from bin to bin E01S3.  Panache KX-T2460 answer WAREHOUSE 32 Base Assembly WAREHOUSE 66 Phone Bellisimo WAREHOUSE 66 Black Mouse WAREHOUSE 77 Handset Bottom WAREHOUSE 11 Capacitor WAREHOUSE 16	.00000 was moved from bin to bin E01S3.  Headset-Single Ear WAREHOUSE 38 0 .00000 was moved from bin to bin E01S3.  Headset - Dual Ear WAREHOUSE 123 0 .00000 was moved from bin to bin E01S3.  Panache KX-T2460 answer WAREHOUSE 32 0 Base Assembly WAREHOUSE 6 0 Phone Bellisimo WAREHOUSE 6 0 Black Mouse WAREHOUSE 7 0 UAREHOUSE 7 0 Capacitor WAREHOUSE 1 0 Capacitor WAREHOUSE 1 1 0 Capacitor WAREHOUSE 8 10

For a hard copy of the transfer documents, use the grid dropdown (little orange triangle in the left corner above Item #) to Export or Print the grid.