



FedEx Stop Multiple Processing of Packages

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Issue

In prior versions of ShipTo, it is possible for a user to process the same package with FedEx multiple times, causing the amount to multiply by the number of times the package was processed.

Solution

To prevent processing packages multiple times, follow the steps below:

Note: The setting to select the user defined field created below will be standard in ShipTo releases after 11/9/2010.

Create a User Defined Field in SalesPad

In SalesPad, create a user defined field on the Sales Document business object (refer to the SalesPad User Defined Fields document for more information on creating UDFs). The field type must be True/False, but the name and screen label can be set to anything you wish (see the example below):

The screenshot shows the 'User Field Editor' window with the 'User Fields' tab selected. The 'Bus. Object' list on the left includes 'Sales Document'. The 'User Fields' table has two rows: one for 'xFedExShipped' (Seq 0, Disabled) and another for 'xFedExShipped' (Seq 0, Disabled). The 'Field Properties' tab on the right shows the configuration for the selected field:

- Table Name: Sales Document
- Field Name: xFedExShipped
- Map To: (empty)
- Screen Label: FedEx Package Already Shipped?
- Field Type: True/False
- Length: (empty)
- Default Value: (empty)
- Value Options: (empty)
- Options:
 - ☐ Field is Read Only
 - ☐ Field is a File Attachment
 - ☐ Field is a Customer Lookup
 - ☐ Field is a Hyperlink
 - ☐ Field is Required (Returns Only)
 - ☐ Field is Rich Text Memo
 - ☐ Field is an Image
- Quick Report: (empty)
- Show on Sales Document Types:
 - ☒ Quote
 - ☒ Order
 - ☒ Invoice
 - ☒ Return

Enter the field name in ShipTo

In ShipTo, Go to Options Manager > ShipTo Import Options and enter the name of the UDF created in step 1 into the Already Exported import source field:

The screenshot shows the 'Options Manager' window. On the left, a list of options includes 'ShipTo COD Terms', 'ShipTo Import Options' (which is selected and highlighted in blue), 'ShipTo Sales Line Options', 'ShipTo Shipping Method Map', 'ShipTo User Options', and 'ShipTo Writeback Options'. The main area on the right is titled 'ShipTo Import Options' and contains two sections. The 'Import Source Fields' section has five dropdown menus: 'Declared Value:', 'Bill Transportation To:', 'Bill To Account #:', 'Email Source:' (set to 'Sales Document Email'), and 'Already Exported:' (set to 'xFedExShipped'). The 'Import Options' section has one dropdown menu: 'Required Batch:' (set to 'NONE').

Usage

When a package is processed in ShipTo, it writes to the user defined field, which can be seen in SalesPad on the sales document:

The screenshot shows the 'SalesPad' window for document 'ORDST2238'. The 'Document Properties' section includes fields for 'Document #', 'Customer #', 'Cust PO', 'Req Ship', 'Ship Method', 'Whse', and 'Currency'. To the right, there are fields for 'ORDER (STDORD)', 'Sales Rep', 'Pay Terms', 'Doc Date', and 'Created By'. Below these fields is a tabbed interface with tabs for 'Line Items', 'Notes', 'Addresses', 'Holds', 'User Fields', 'Audit', and 'Related Doc'. The 'User Fields' tab is selected, and it contains a field 'FedEx Package Already Shipped?' with a checked checkbox. This checkbox is circled in red.

If a user tries to process the package in ShipTo again, a notification message will appear, stating that the document has already been processed:

The screenshot shows the 'ShipTo Import' window. At the top, there is a 'Doc #' field with 'ORDST2238' and a dropdown menu set to 'ORDER'. Below this is an 'Import' button. A modal dialog box titled 'ShipTo' is open, displaying the message: 'Document 'ORDST2238' has already been processed by ShipTo.' There is an 'OK' button at the bottom right of the dialog box.