



## FedEx Stop Multiple Processing of Packages

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### Issue

In prior versions of ShipTo, it is possible for a user to process the same package with FedEx multiple times, causing the amount to multiply by the number of times the package was processed.

### Solution

To prevent processing packages multiple times, follow the steps below:

**Note:** The setting to select the user defined field created below will be standard in ShipTo releases after 11/9/2010.

#### Create a User Defined Field in SalesPad

In SalesPad, create a user defined field on the Sales Document business object (refer to the SalesPad User Defined Fields document for more information on creating UDFs). The field type must be True/False, but the name and screen label can be set to anything you wish (see the example below):



#### Enter the field name in ShipTo

In ShipTo, Go to Options Manager > ShipTo Import Options and enter the name of the UDF created in step 1 into the Already Exported import source field:



#### Usage

When a package is processed in ShipTo, it writes to the user defined field, which can be seen in SalesPad on the sales document:



If a user tries to process the package in ShipTo again, a notification message will appear, stating that the document has already been processed:

