EmailTo, EmailCC, and EmailBCC on Customer and Vendor Address Cards

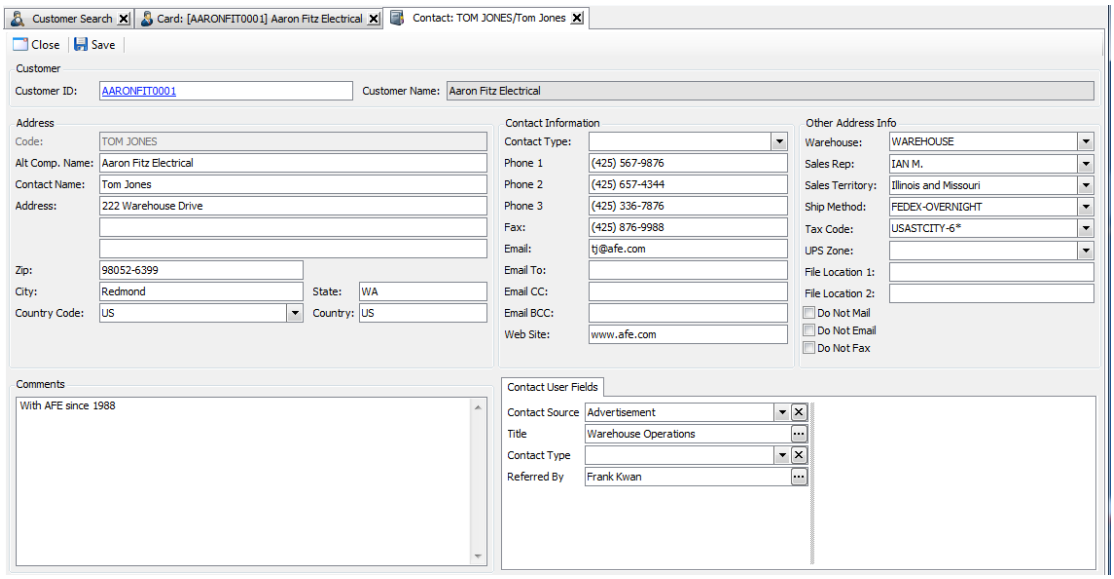
Cavallo Support - 2025-10-28 - System

Overview

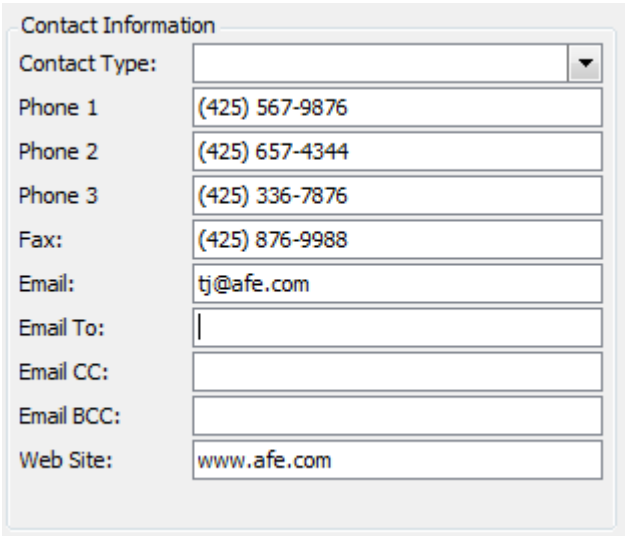
In the Customer and Vendor Cards in Sales Pad, there are separate " Email To," " Email CC," and "Email Blind CC (BCC)" fields. These fields correspond to the "Email Addresses" fields found in the Internet Information window in Microsoft Dynamics GP.

Usage

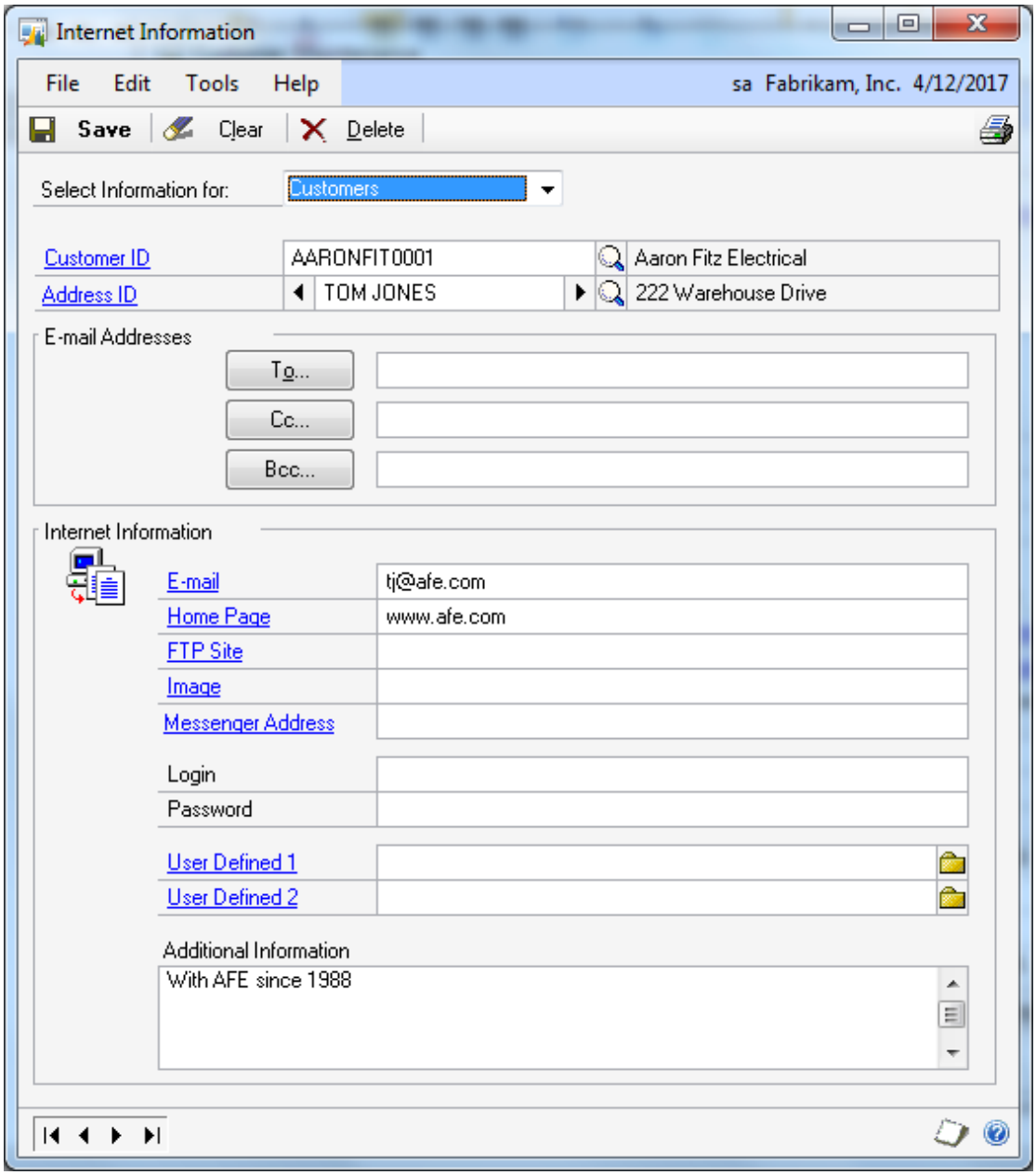
Click on Customer Search and open a Customer Card. Click on the Contact Addresses tab to display contact information for all contacts at that customer. The following fields are then displayed:



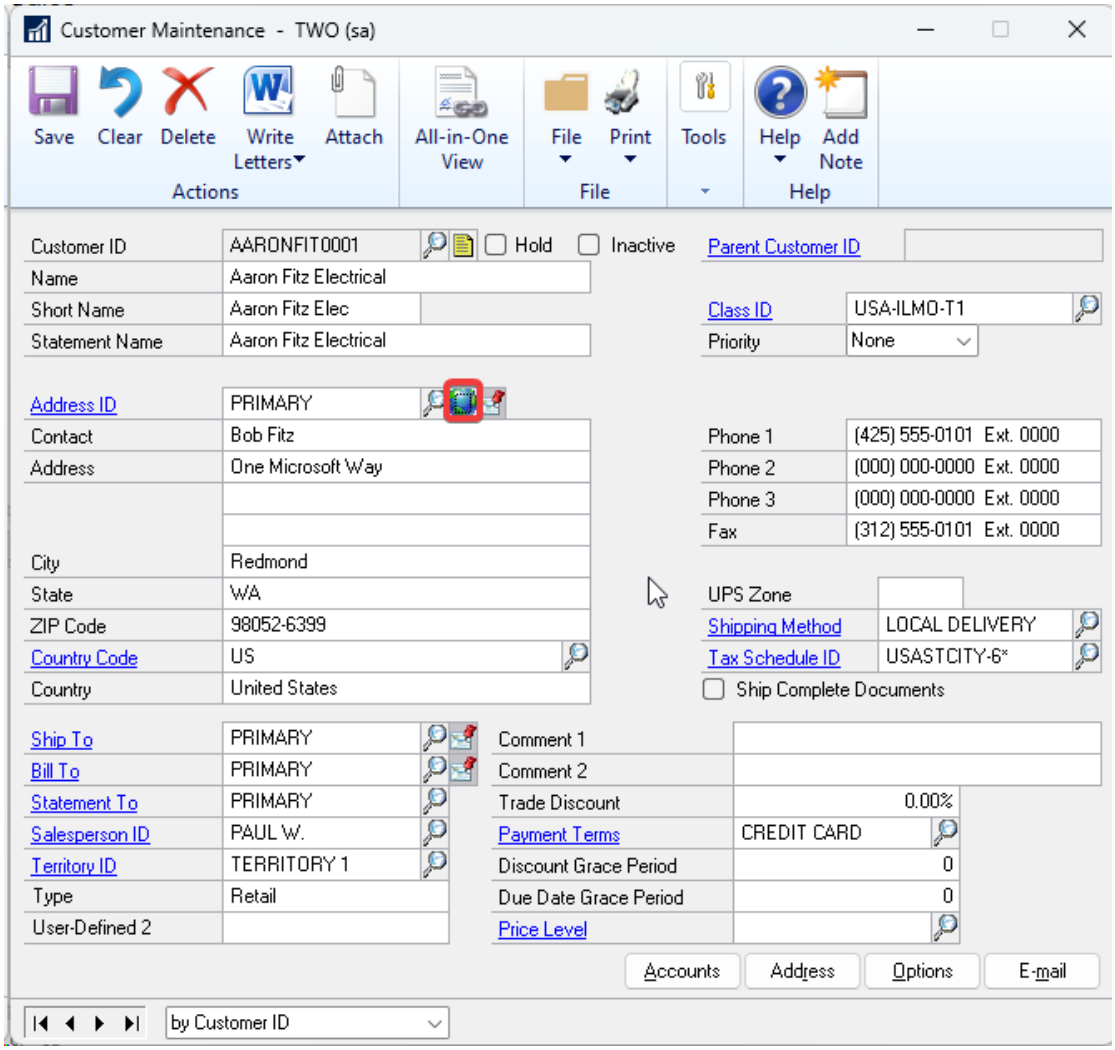
The " Email To," " Email CC," and " Email BCC" fields are all displayed under " Contact Information."



These fields map to the “ Email Addresses” fields in the “ Internet Information” window found on the Address ID Contact Record in Dynamics GP.



The Address ID Contact Record can be found in the Customer Maintenance window in Dynamics GP.


Customer Maintenance - TWO (sa)
Save
Clear
Delete
Write Letters
Attach
Actions
All-in-One View
File
Print
File
Tools
Help
Add Note
Help
Customer ID
AARONFIT0001
Hold
Inactive
Parent Customer ID
Name
Aaron Fitz Electrical
Short Name
Aaron Fitz Elec
Statement Name
Aaron Fitz Electrical
Class ID
USA-ILMO-T1
Priority
None
Address ID
PRIMARY
Contact
Bob Fitz
Address
One Microsoft Way
City
Redmond
State
WA
ZIP Code
98052-6399
Country Code
US
Country
United States
Phone 1
(425) 555-0101 Ext. 0000
Phone 2
(000) 000-0000 Ext. 0000
Phone 3
(000) 000-0000 Ext. 0000
Fax
(312) 555-0101 Ext. 0000
UPS Zone
Shipping Method
LOCAL DELIVERY
Tax Schedule ID
USASTCITY-6*
Ship Complete Documents
Ship To
PRIMARY
Bill To
PRIMARY
Statement To
PRIMARY
Salesperson ID
PAUL W.
Territory ID
TERRITORY 1
Type
Retail
User-Defined 2
Comment 1
Comment 2
Trade Discount
0.00%
Payment Terms
CREDIT CARD
Discount Grace Period
0
Due Date Grace Period
0
Price Level
Accounts
Address
Options
E-mail
by Customer ID