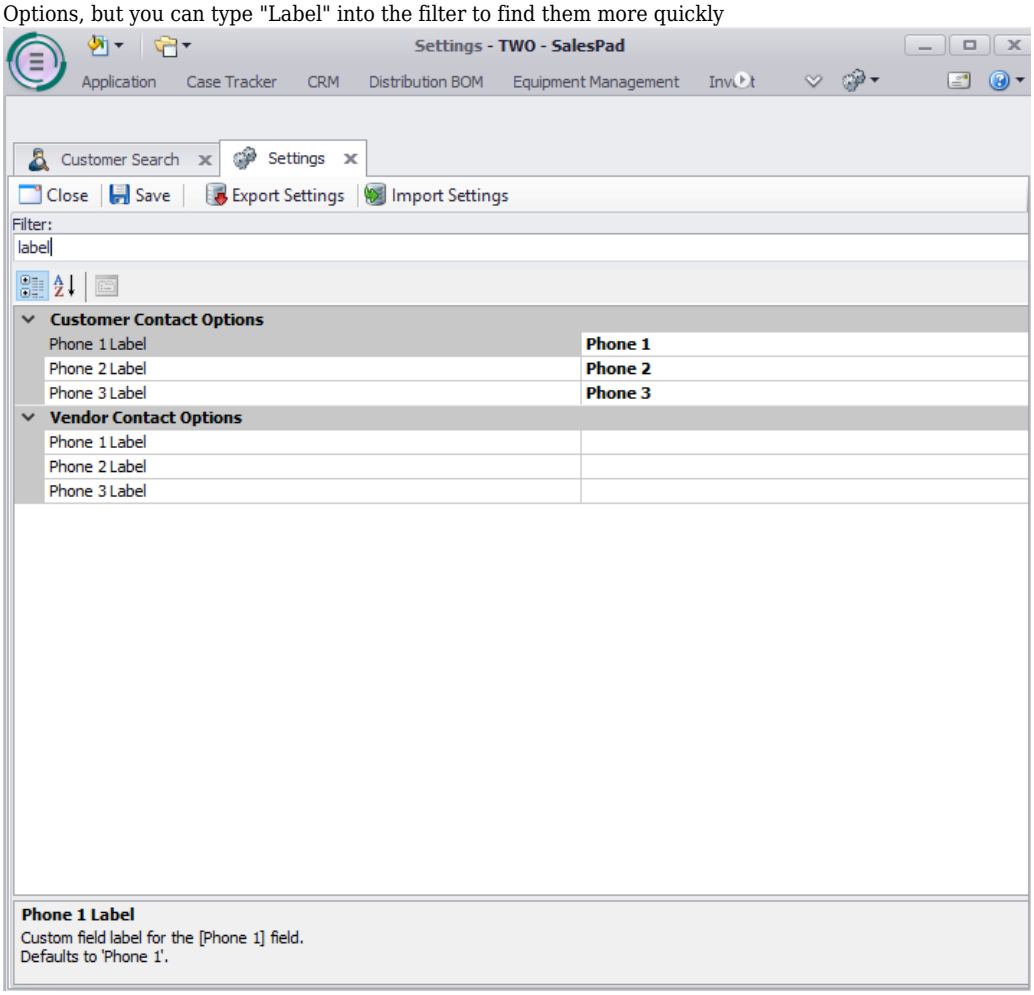
Customizing Phone Labels

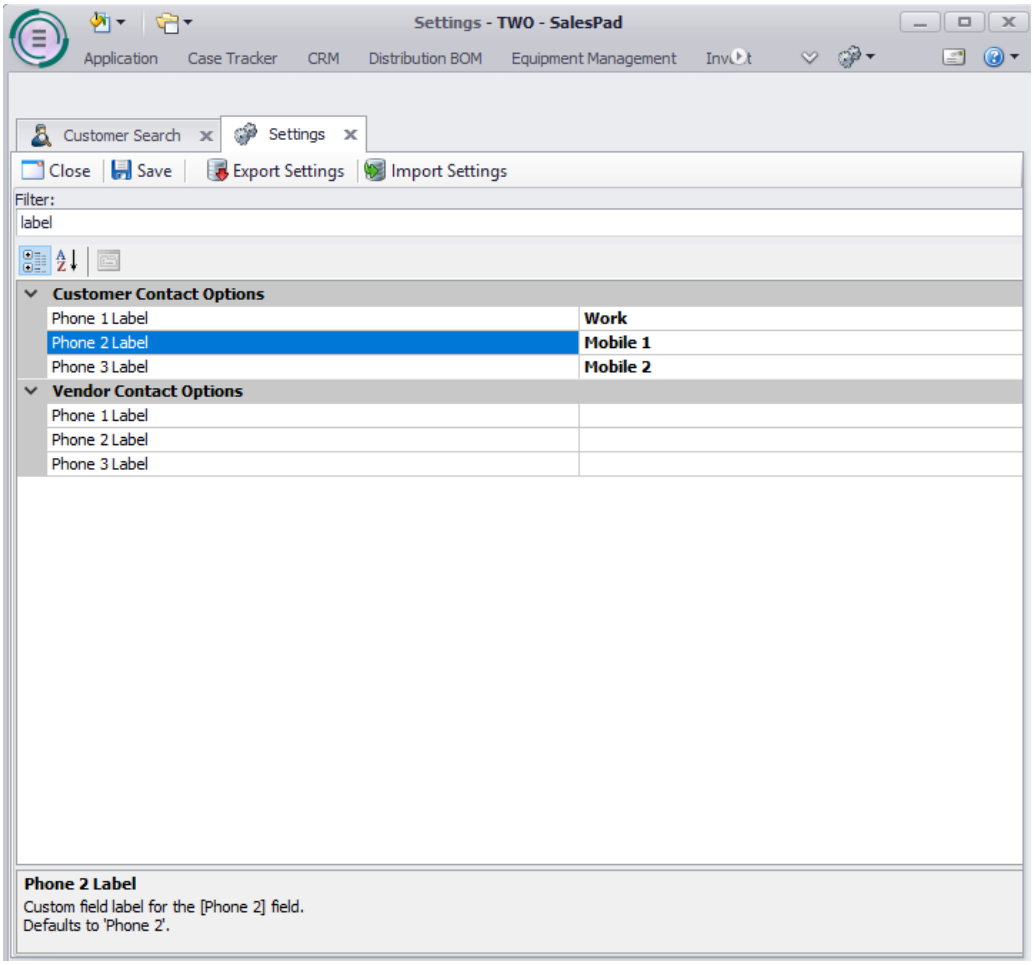
Cavallo Support - 2025-12-12 - Setup

In SalesPad Desktop, you may change the label (field name appearance) of the Phone 1, Phone 2, and Phone 3 fields of the Customer Addr Card and Vendor Contact Card. This can be useful for if you prefer to save phone numbers per type such as Mobile, Home, and Cell. This article will show the steps for customizaing the phone labels and then the effect it has in SalesPad.

1. Open the Settings Module (**Modules > Settings**). The applicable settings are under Customer Contact Options, but you can type "Label" into the filter to find them more quickly

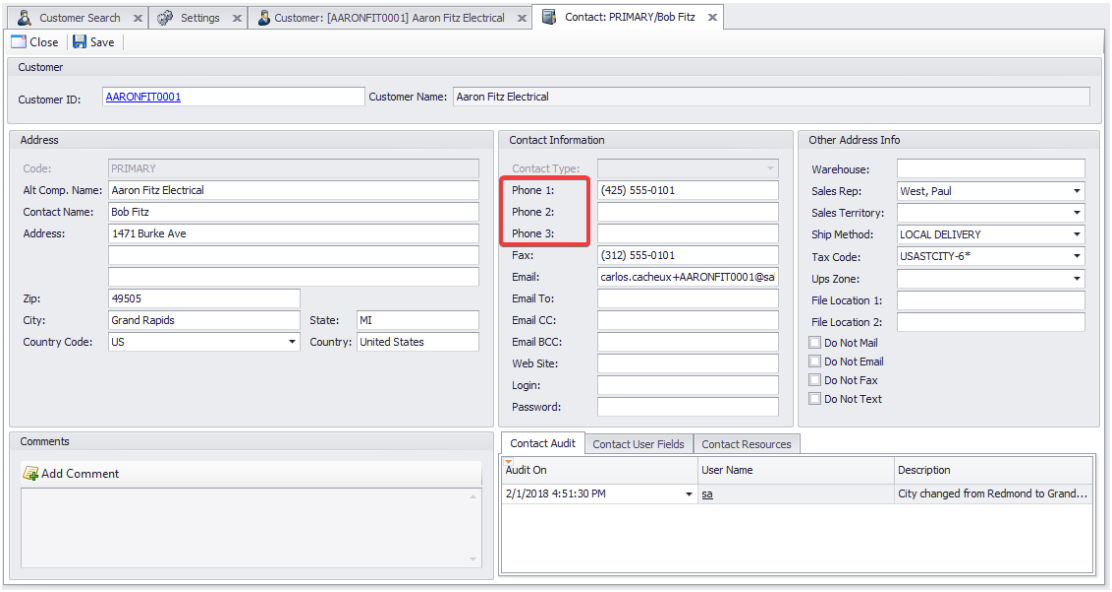


2. In each of the three Phone Label fields, type the desired Label for each phone number

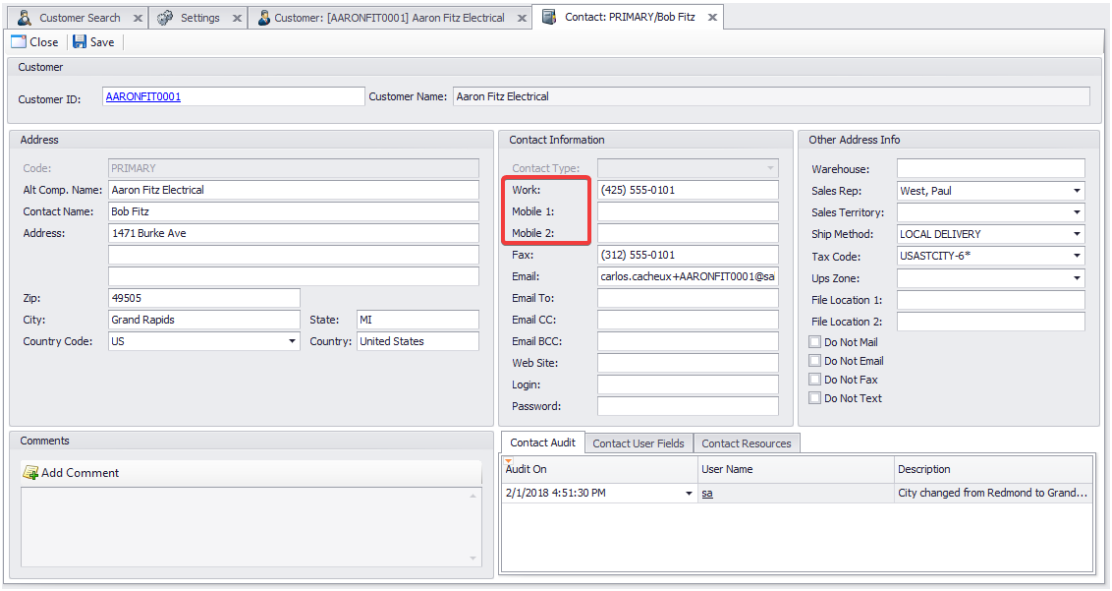


3. Click **Save**

Before:



After:


Customer Search
Settings
Customer: [AARONFIT0001] Aaron Fitz Electrical
Contact: PRIMARY/Bob Fitz
Close
Save
Customer
Customer ID: AARONFIT0001
Customer Name: Aaron Fitz Electrical
Address
Code: PRIMARY
Alt Comp. Name: Aaron Fitz Electrical
Contact Name: Bob Fitz
Address: 1471 Burke Ave
Zip: 49505
City: Grand Rapids
State: MI
Country Code: US
Country: United States
Contact Information
Contact Type:
Work: (425) 555-0101
Mobile 1:
Mobile 2:
Fax: (312) 555-0101
Email: carlos.cacheux+AARONFIT0001@sa
Email To:
Email CC:
Email BCC:
Web Site:
Login:
Password:
Other Address Info
Warehouse:
Sales Rep: West, Paul
Sales Territory:
Ship Method: LOCAL DELIVERY
Tax Code: USASTCITY-6*
Ups Zone:
File Location 1:
File Location 2:
Do Not Mail
Do Not Email
Do Not Fax
Do Not Text
Comments
Add Comment
Contact Audit
Contact User Fields
Contact Resources
Audit On
User Name
Description
2/1/2018 4:51:30 PM
sa
City changed from Redmond to Grand...