



Availability

Megan De Freitas - 2024-11-22 - Sales

Overview

The Availability plugin displays an item's availability across multiple locations and allows users to change the warehouse where line items are allocated and fulfilled.

Security

In order to use the Availability plugin, *Sales Line Availability* must first be enabled in Modules > Security Editor. Save any changes.

Note: You must log out and log back in for security changes to take effect.

Usage

On a sales document, a line item is marked unavailable/backordered (with a red exclamation point) when it is unavailable from the default or selected warehouse.

Line Items	Notes	Addr	Holds	User Fields	Audit	Related Documents
New	Delete	Insert				
Item Number	128 SDRAM					
Cost	Item	Description	DS	U		
! 152.10	128 SDRAM	128 meg SDRAM	<input type="checkbox"/>	E		

Use the Availability plugin to find out if the item is available from a different warehouse, and to change the order to fulfill from that warehouse:

1. Save the sales document
2. From the Line Items tab, go to **Actions** () > Availability. The "Availability" window appears

Warehouse Availability								
Instructions: Double-Click a cell to reassign the warehouse for a line. Click a Warehouse column header to reassign all the lines.						<input checked="" type="checkbox"/> Show Description		
						<input checked="" type="checkbox"/> Show Warehouses with Zero Available		
Item#	Description	Qty	WAREHOUSE	WC3	WC2	01-N	WC1	01-NW
128 SDRAM	128 meg SDRAM	1		-2	0	0	0	0

Red cells indicate invalid assignments. Blue cells indicate current warehouse assignments. Silver rows are Non-Inventory or Drop-Ship lines.

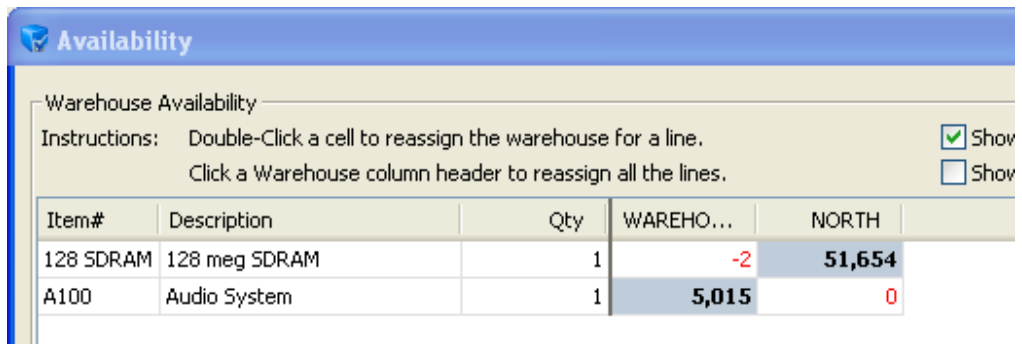
OK Cancel

The Availability window lists all Warehouse Availability options. The currently selected warehouse will have a blue background.

3. To quickly view all warehouses with the item available in stock, uncheck **Show**

Warehouses With Zero Available

4. Double-click the desired cell to change the warehouse. If more than one item exists on the sales document, different warehouses can be selected



Availability

Warehouse Availability

Instructions: Double-Click a cell to reassign the warehouse for a line. Show
Click a Warehouse column header to reassign all the lines. Show

Item#	Description	Qty	WAREHO...	NORTH
128 SDRAM	128 meg SDRAM	1	-2	51,654
A100	Audio System	1	5,015	0

5. Click **OK** to return to the sales document. The line item will now display as available (no more exclamation point)
6. Click **Save**. A confirmation message will appear. If the warehouse was changed for all line items on a document, the confirmation will indicate that change

