# Availability

Cavallo Support - 2024-11-22 - Sales

**Overview**

The Availability plugin displays an item's availability across multiple locations and allows users to change the warehouse where line items are allocated and fulfilled.

**Security**

In order to use the Availability plugin, *Sales Line Availability* must first be enabled in Modules > Security Editor. Save any changes.

**Note**: You must log out and log back in for security changes to take effect.

**Usage**

On a sales document, a line item is marked unavailable/backordered (with a red exclamation point) when it is unavailable from the default or selected warehouse.



Use the Availability plugin to find out if the item is available from a different warehouse, and to change the order to fulfill from that warehouse:

1. Save the sales document
2. From the Line Items tab, go to **Actions** ()> Availability. The "Availability" window appears



   The Availability window lists all Warehouse Availability options. The currently selected warehouse will have a blue background.
3. To quickly view all warehouses with the item available in stock, uncheck **Show Warehouses With Zero Available**
4. Double-click the desired cell to change the warehouse. If more than one item exists on the sales document, different warehouses can be selected

| Item# | Description | Qty | WAREHO... | NORTH |
|-------|-------------|-----|-----------|-------|
| 128 SDRAM | 128 meg SDRAM | 1 | -2 | 51,654 |
| A100 | Audio System | 1 | 5,015 | 0 |

5. Click **OK** to return to the sales document. The line item will now display as available (no more exclamation point)
6. Click **Save**. A confirmation message will appear. If the warehouse was changed for all line items on a document, the confirmation will indicate that change



**SalesPad**

Saved ORDER:ORDST0219.

Document warehouse changed to: NORTH

OK