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## Adding Quick Pick to CustomerPortal

Jacob Beimers - 2025-06-16 - [Miscellaneous](#)

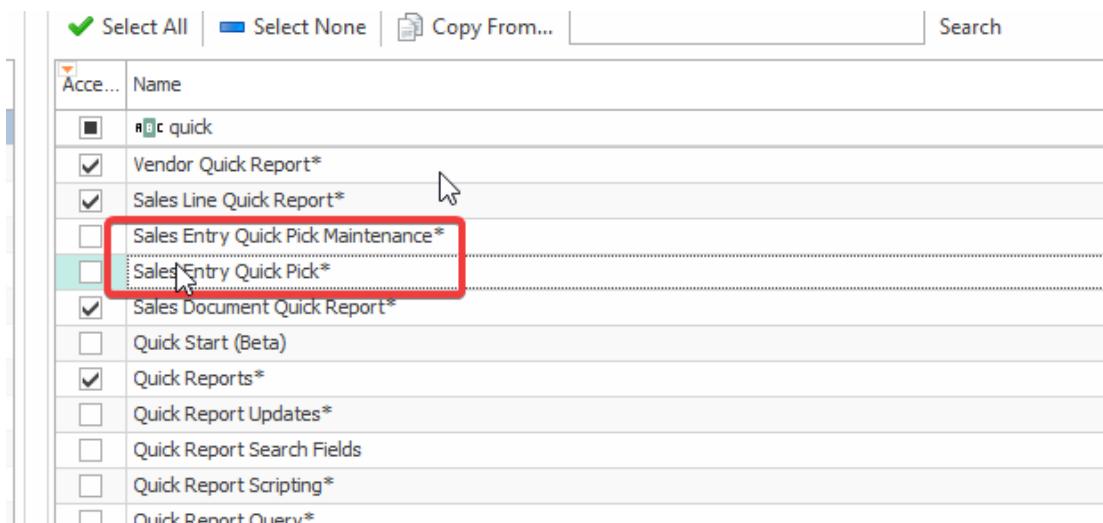
Initially created for SalesPad Desktop, Sales Entry Quick Pick is a module that provides the user with a faster and more customizable way to add items to a Sales Document. This article will cover the steps required in order to add 'Quick Pick' functionality to CustomerPortal (formerly Web Portal).

For installation in CustomerPortal, you will need the following 3 files. To access these files, please submit a support ticket to [support@cavallo.com](mailto:support@cavallo.com) with your CustomerPortal version number.

- SalesPad.GP.Restv3.QuickPick
- SalesPad.GP.Restv3.QuickPick.Bus
- Item\_Catalog.zip

1. Before beginning, Quick Pick must first be configured in SalesPad Desktop. Here is [documentation](#) covering the initial setup in Desktop.

1. You'll need to enable *Sales Entry Quick Pick* and *Sales Entry Quick Pick Maintenance* in Security Editor.



1. To begin the installation in Customer Portal, extract the 2 Quick Pick dll files, and add them to the /bin folder for the Customer Portal website running in IIS.

1. The *Web API Custom/Extended Modules* section of our WebPortal [documentation](#) here explains how to add them to the /bin folder.

2. Next, it's time to install the Item\_Catalog.zip folder.

1. Extract the folder and place it into the plugin folder of the IIS site, typically found in this path: *SalesPad WebPortal\plugins*
2. In the root folder of the site, the Web.config file must be edited to include the newly added plugin as seen below.

```

var Sales_Pad_Config = {
  Home_Tab_Title: '',
  API_Url: 'localhost:6174',
  plugins: ['item_catalog'],
  Login_Image: 'images/CAVALLO_Logo_Full-Stacked_Blue_RGB.jpg',
  Custom_Logo: '',
  Header_User_Fields: {
    Item: [],
    Customer: [],
    SalesDocument: []
  }
}

```

4. Once saved, recycle the application pool in IIS and restart the CustomerPortal site. Users must clear their web browser's cache in order to see the new plugin in CustomerPortal. If it worked, users will see the quick pick folders they configured in Desktop.

ORDST4774

Delete

Copy

Overview

Line Items

Notes

Related Documents

PayFabric

U

Document Properties

Sales Doc Num

ORDST4774

Sales Doc ID

STDORD

Sales Doc Type

ORDER

Customer Num

AARONFIT0001

Customer Name

Aaron Fitz Electrical

Customer PO Num

Home

Cat 1

Cat 2

Item

...

Quantity

1

UoM

(Select an Item)

Add Line Item

Delete Line Item